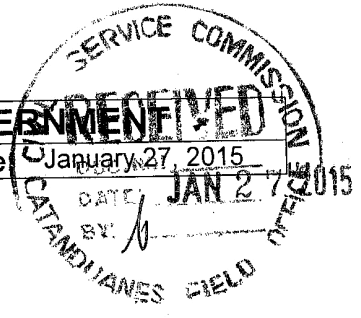


**BULLETIN OF VACANT POSITIONS IN THE GOVERNMENT**

**REGION 5 – Province of Catanduanes**

Date of Release



Agency	<b>DEPARTMENT OF EDUCATION</b>
Position	<b>Education Program Specialist II</b>
Place of Assignment	Division of Catanduanes
No. of Vacancies	1
Salary Grade	16
Item Number(s)	EPS2-390041-2014

**Qualification Requirements:**

Education	Bachelor's degree in Education or its equivalent
Experience	2 years experience in education research, development, implementation or other relevant experience
Training	4 hours relevant training
Eligibility	RA 1080 (Teacher), Career Service (Professional), Appropriate Eligibility for Second Level Position
Other Qualifications	

Agency	<b>DEPARTMENT OF EDUCATION</b>
Position	<b>Administrative Officer IV</b>
Place of Assignment	Division of Catanduanes
No. of Vacancies	2
Salary Grade	15
Item Number(s)	ADOF4-390016-2014, 390024-2004

**Qualification Requirements:**

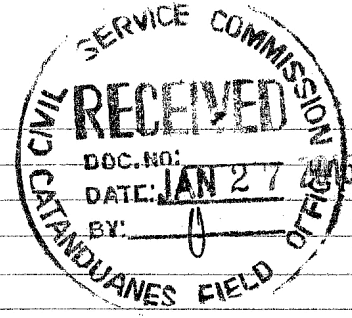
Education	Bachelor's degree relevant to the job
Experience	1 year relevant experience
Training	4 hours relevant training
Eligibility	Career Service (Professional), Second Level Eligibility
Other Qualifications	

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# BULLETIN OF VACANT POSITIONS IN THE GOVERNMENT

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Agency	<b>DEPARTMENT OF EDUCATION</b>
Position	<b>Administrative Assistant II</b>
Place of Assignment	Division of Catanduanes
No. of Vacancies	1
Salary Grade	8
Item Number(s)	ADAS2-390015-2014

**Qualification Requirements:**

Education	Completion of two-year studies in college or high school graduate with relevant vocational/trade course
Experience	1 year relevant experience
Training	4 hours relevant training
Eligibility	Career Service (Sub-Professional), First Level Eligibility
Other Qualifications	

Agency	<b>DEPARTMENT OF EDUCATION</b>
Position	<b>Administrative Aide VI</b>
Place of Assignment	Division of Catanduanes
No. of Vacancies	2
Salary Grade	6
Item Number(s)	OSEC-DECSB-ADA6-390068-2004; OSEC-DECSB-ADA6-390069-2004

**Qualification Requirements:**

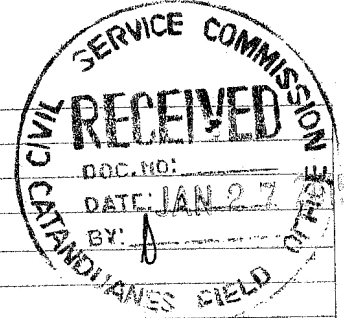
Education	Completion of two-year studies in college or high school graduate with relevant vocational/trade course
Experience	1 year relevant experience
Training	4 hours relevant training
Eligibility	Career Service (Sub-Professional), First Level Eligibility
Other Qualifications	

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# BULLETIN OF VACANT POSITIONS IN THE GOVERNMENT

**REGION 5 – Province of Catanduanes**

**Date of Release: January 27, 2015**



Agency	<b>DEPARTMENT OF EDUCATION</b>
Position	<b>Librarian II</b>
Place of Assignment	Division of Catanduanes
No. of Vacancies	1
Salary Grade	15
Item Number(s)	390038-2014

**Qualification Requirements:**

Education	Bachelors degree in Library Science or Information Science or Bachelor of Science in Education/Arts major in Library Science
Experience	1 year relevant experience
Training	4 hours relevant training
Eligibility	RA 1080
Other Qualifications	

Agency	<b>DEPARTMENT OF EDUCATION</b>
Position	<b>Administrative Aide IV</b>
Place of Assignment	Catanduanes NHS, PSAT
No. of Vacancies	2
Salary Grade	4
Item Number(s)	OSEC-DECSB-ADA4-390179-2004, 390182-2004

**Qualification Requirements:**

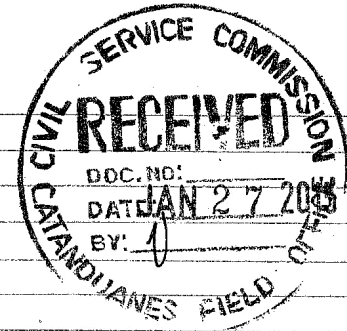
Education	Must be able to read and write/Elementary School Graduate High School Graduate or Completion of relevant vocational/trade course Completion of two-year studies in college or high school graduate with relevant vocational/trade course
Experience	None required
Training	None required
Eligibility	Relevant MC 11, s. 1996, Career Service (Sub-Professional), First Level Eligibility
Other Qualifications	

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Agency	<b>DEPARTMENT OF EDUCATION</b>
Position	<b>Administrative Assistant II</b>
Place of Assignment	Bagamanoc RDHS, Viga RDHS
No. of Vacancies	2
Salary Grade	8
Item Number(s)	ADAS2-390002-2013, 390037-2004

**Qualification Requirements:**

Education	Must be able to read and write/Elementary School Graduate High School Graduate or Completion of relevant vocational/trade course Completion of two-year studies in college or high school graduate with relevant vocational/trade course
Experience	1 year relevant experience
Training	4 hours relevant training
Eligibility	Relevant MC 11, s. 1996, Career Service (Sub-Professional), First Level Eligibility
Other Qualifications	

Agency	<b>DEPARTMENT OF EDUCATION</b>
Position	<b>Administrative Aide III</b>
Place of Assignment	Baras RDHS, PSAT
No. of Vacancies	2
Salary Grade	3
Item Number(s)	ADA3-390083-2004, 390088-2004

**Qualification Requirements:**

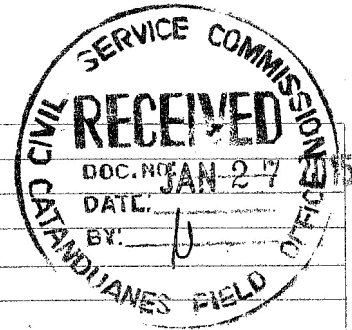
Education	Must be able to read and write/Elementary School Graduate High School Graduate or Completion of relevant vocational/trade course Completion of two-year studies in college or high school graduate with relevant vocational/trade course
Experience	None required
Training	None required
Eligibility	Relevant MC 11, s. 1996, Career Service (Sub-Professional), First Level Eligibility
Other Qualifications	

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## BULLETIN OF VACANT POSITIONS IN THE GOVERNMENT

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Agency	DEPARTMENT OF EDUCATION
Position	Administrative Assistant III
Place of Assignment	Caramoran RDHS
No. of Vacancies	1
Salary Grade	8
Item Number(s)	ADAS3-390085-2004

**Qualification Requirements:**

Education	Must be able to read and write/Elementary School Graduate High School Graduate or Completion of relevant vocational/trade course Completion of two-year studies in college or high school graduate with relevant vocational/trade course
Experience	1 year relevant experience
Training	4 hours relevant training
Eligibility	Relevant MC 11, s. 1996, Career Service (Sub-Professional), First Level Eligibility
Other Qualifications	

Agency	DEPARTMENT OF EDUCATION
Position	Administrative Officer I
Place of Assignment	Caramoran RDHS
No. of Vacancies	1
Salary Grade	15
Item Number(s)	ADOF1-390045-2004

**Qualification Requirements:**

Education	Bachelor's degree relevant to the job
Experience	None required
Training	None required
Eligibility	Career Service (Professional), Second Level Eligibility
Other Qualifications	

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## BULLETIN OF VACANT POSITIONS IN THE GOVERNMENT

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Agency	DEPARTMENT OF EDUCATION
Position	Administrative Aide II
Place of Assignment	Catanduanes NHS
No. of Vacancies	1
Salary Grade	1
Item Number(s)	ADA2-390042-2004

**Qualification Requirements:**

Education	Must be able to read and write/Elementary School Graduate
Experience	None required
Training	None required
Eligibility	None required
Other Qualifications	

Agency	DEPARTMENT OF EDUCATION
Position	Administrative Aide I
Place of Assignment	Catanduanes NHS, SAVS, Viga RDHS, Baras RDHS, PSAT
No. of Vacancies	5
Salary Grade	1
Item Number(s)	ADA1-390510-2004, 390520-2004, 390522-2004, 390504-2004, 390506-2004, 390512-2004, 390515-2004, 390516-2004

**Qualification Requirements:**

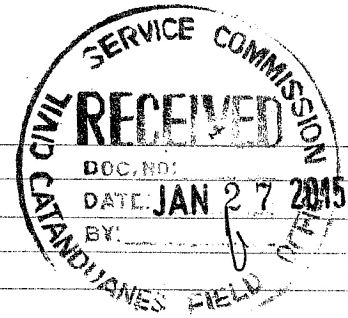
Education	Must be able to read and write/Elementary School Graduate
Experience	None required
Training	None required
Eligibility	None required
Other Qualifications	

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Agency	<b>DEPARTMENT OF EDUCATION</b>
Position	<b>Crafts Education Demonstrator II</b>
Place of Assignment	SAVS
No. of Vacancies	1
Salary Grade	11
Item Number(s)	CEDD2-390001-2001
<b>Qualification Requirements:</b>	
Education	Bachelors degree in Industrial Education and relevant courses
Experience	1 year relevant experience
Training	4 hours relevant training
Eligibility	RA 1080 (Teacher); Career Service Professional
Other Qualifications	

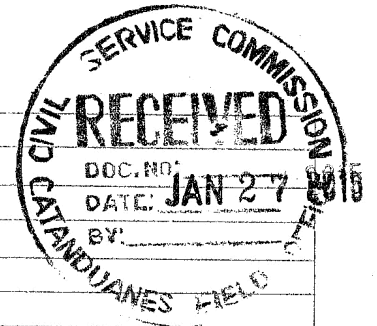
Agency	<b>DEPARTMENT OF EDUCATION</b>
Position	<b>Guidance Counselor II</b>
Place of Assignment	Bato RDHS
No. of Vacancies	1
Salary Grade	12
Item Number(s)	GUIDC2-390018-1998
<b>Qualification Requirements:</b>	
Education	Bachelors degree in Guidance and Counseling or in any allied discipline
Experience	None required
Training	None required
Eligibility	RA 1080 (Guidance Counselor)
Other Qualifications	

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## BULLETIN OF VACANT POSITIONS IN THE GOVERNMENT

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Agency	DEPARTMENT OF EDUCATION
Position	<b>Guidance Counselor III</b>
Place of Assignment	Baras RDHS
No. of Vacancies	1
Salary Grade	13
Item Number(s)	GUIDC3-390033-1998

**Qualification Requirements:**

Education	Bachelors degree in Guidance and Counseling or in any allied discipline
Experience	None required
Training	None required
Eligibility	RA 1080 (Guidance Counselor)
Other Qualifications	

Agency	DEPARTMENT OF EDUCATION
Position	<b>Teacher I (Secondary)</b>
Place of Assignment	Milaviga IS, CNHS
No. of Vacancies	4
Salary Grade	11
Item Number(s)	TCH1-390735-2012, , 390266-2006, 420375-1998, 430052-1998

**Qualification Requirements:**

Education	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education
Experience	None required
Training	None required
Eligibility	RA 1080
Other Qualifications	

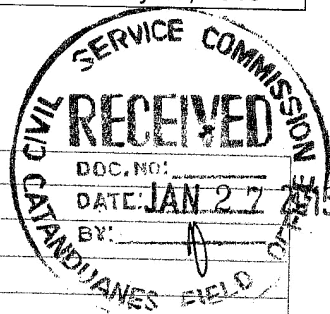
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Agency	<b>DEPARTMENT OF EDUCATION</b>
Position	<b>Teacher I (Elementary)</b>
Place of Assignment	Division of Catanduanes
No. of Vacancies	7
Salary Grade	11
Item Number(s)	TCH1-419521-1998, 420121-1998, 419986-1998, 392408-2014, 392409-2014, 392410-2014, 392411-2014

**Qualification Requirements:**

Education	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education
Experience	None required
Training	None required
Eligibility	RA 1080
Other Qualifications	

Agency	<b>DEPARTMENT OF EDUCATION</b>
Position	<b>Teacher III (Elementary)</b>
Place of Assignment	Division of Catanduanes
No. of Vacancies	2
Salary Grade	13
Item Number(s)	TCH3 – 390123-1999, 390097-2011

**Qualification Requirements:**

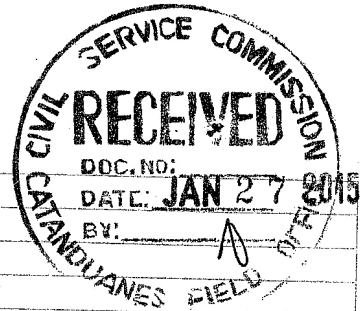
Education	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education
Experience	2 years relevant experience
Training	None required
Eligibility	RA 1080
Other Qualifications	

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Agency	<b>DEPARTMENT OF EDUCATION</b>
Position	<b>School Principal II (Elementary)</b>
Place of Assignment	Division of Catanduanes
No. of Vacancies	1
Salary Grade	20
Item Number(s)	SP2-390180-2010

**Qualification Requirements:**

Education	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education
Experience	1 year as Principal
Training	40 hours of relevant training
Eligibility	RA 1080
Other Qualifications	

Agency	<b>DEPARTMENT OF EDUCATION</b>
Position	<b>Administrative Officer IV</b>
Place of Assignment	Gigmoto RDHS, PSAT
No. of Vacancies	2
Salary Grade	15
Item Number(s)	ADOF4-390035-2004, 390026-2004

**Qualification Requirements:**

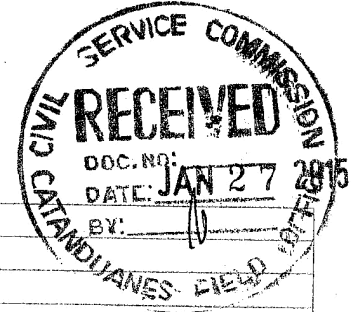
Education	Bachelor's degree relevant to the job
Experience	1 year relevant experience
Training	4 hours relevant training
Eligibility	Career Service (Professional), Second Level Eligibility
Other Qualifications	

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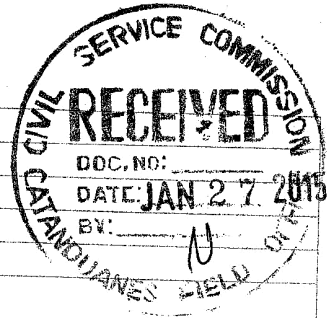


Agency	DEPARTMENT OF EDUCATION
Position	Administrative Officer III
Place of Assignment	PSAT
No. of Vacancies	1
Salary Grade	14
Item Number(s)	ADOF3-390034-2004
<b>Qualification Requirements:</b>	
Education	Bachelor's degree relevant to the job
Experience	1 year relevant experience
Training	4 hours relevant training
Eligibility	Career Service (Professional), Second Level Eligibility
Other Qualifications	

Agency	DEPARTMENT OF EDUCATION
Position	Head Teacher V (Secondary)
Place of Assignment	PSAT
No. of Vacancies	1
Salary Grade	18
Item Number(s)	HTEACH5-390011-1998
<b>Qualification Requirements:</b>	
Education	Bachelor of Secondary Education (BSED) or Bachelor's degree with 18 professional units in Education with appropriate field of specialization
Experience	HT for 4 years, MT for 3 years
Training	24 hours of relevant training
Eligibility	RA 1080
Other Qualifications	

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Agency	DEPARTMENT OF EDUCATION
Position	Teacher III (Secondary)
Place of Assignment	Gigmoto RDHS
No. of Vacancies	1
Salary Grade	13
Item Number(s)	TCH3 – 394371-1998

**Qualification Requirements:**

Education	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education
Experience	2 years relevant experience
Training	None required
Eligibility	RA 1080
Other Qualifications	

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