



July 31, 2014

To : Education Program Supervisors  
 Public Schools District Supervisors  
 Elementary & Secondary School Principals

RECEIVED  
 Office of the Schools Division Superintendent  
 Division Office - Virac  
 AUG 01 2014  
 10:10 A.M.

This office hereby announces the vacancies for School Principal II (Elementary & Secondary) positions. All interested qualified candidates are advised to submit required documents to the Office of the Schools Division Superintendent not later than August 11, 2014, for evaluation. Documents submitted after this date will no longer be entertained.

The qualification standards for said positions are as follows: (Reference: DepEd Order No. 39, s. 2007).

Position	Education	Experience	Training	Eligibility
School Principal II (Elementary)	Bachelor's degree in elementary Education; or Bachelor's degree with 18 professional education units + 6 units of Management	1 year as Principal	40 hours of relevant training	RA 1080 (Teacher)
School Principal II (Secondary)	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units + 6 units of Management	1 year as Principal	40 hours of relevant training	RA 1080 (Teacher)

Applicants should have the following documents:

- a. CSC Form 212 (personal Date Sheet)
- b. Updated Service Record
- c. Performance Rating for the last 3 years
- d. Transcript of Records/Special Order
- e. Certificates of Relevant Trainings/Seminars attended
- f. Other documents relevant to the position applied for

For information, guidance and compliance.

  
**JOSE L. DONCILLO, CESO VI**  
 Schools Division Superintendent