



October 16, 2014

**RELEASED**  
 DepEd - Division of Catanduanes  
**RECORDS SECTION**  
 Date **OCT 16 2014**  
 Time 12:15 PM  
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MEMORANDUM TO : Education Program Supervisors  
 Public Schools District Supervisors  
 Elementary & Secondary School Principals/TIC's

In preparation for the forthcoming vacancies for School Principal I position (Elementary). All interested qualified applicants are advised to submit their pertinent papers in accordance with the criteria as provided in DepED Order No. 42, s. 2007:

- |  |   |           |
|--|---|-----------|
| 1. Performance Rating for the last 3 rating period | - | 30 points |
| 2. Experience                                      | - | 10 points |
| 3. Outstanding Accomplishments                     | - | 30 points |
| 4. Education & Training                            | - | 20 points |
| 5. Potential                                       | - | 5 points  |
| 6. Psychosocial Attributes & Personality Traits    | - | 5 points  |

The qualification standards for said positions are as follows: (Reference: DepEd Order No. 39, s. 2007).

Position	Salary Grade	Level	Education	Experience	Training	Eligibility
School Principal I (Elementary)	19	2	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	Head Teacher for 1 year; or Teacher-In-Charge for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	40 hours of relevant training	RA 1080


Candidates for School Principal I must be passers of the Qualifying Examinations for School Heads as required in DepEd Order No. 36, s. 2009.

Applicants should have the following documents:

1. CSC Form 212 (personal Data Sheet)
2. Updated Service Record
3. Performance Rating for the last 3 rating period
4. Transcript of Records/Special Order
5. Certificated of relevant trainings/seminars attended
6. Other documents relevant to the position applied for

Pertinent papers/documents should be submitted directly to the Office of the Schools Division Superintendent not later than October 27, 2014. Documents submitted beyond the due date shall not be considered.

For wide dissemination, guidance and compliance.

  
**JOSE L. DONCILLO, CESO VI**  
 Schools Division Superintendent