



May 12, 2014

To : Asst. Schools Division Superintendent
Education Program Supervisors/Division Coordinators
Public Schools District Supervisors
Elementary & Secondary School Principals/Head Teachers & TIC's
Unit Heads/Non-Teaching Personnel

This office hereby announces the vacancies for Senior Bookkeeper positions.

The qualification standards for said position are as follows:

Education : Completion of 2 years studies in college
Salary Grade : 09
Experience : 1 year relevant experience
Training : 4 hours of relevant training
Eligibility : Career Service (SubProfessional)

Applicants are advised to submit their pertinent papers directly to the Office of the Schools Division Superintendent not later than May 16, 2014. Documents submitted beyond the due date shall not be considered.

For information and guidance.

JOSE L. DONCILLO, CESO VI
Schools Division Superintendent