

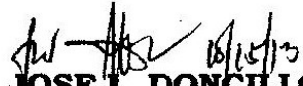


Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



MEMORANDUM

TO: Secondary School Heads
Attention: **Secondary Mathematics Teachers Association of
Catanduanes (SMTAC) Officers
Enhancement Training Facilitators**

FROM: 
JOSE L. DONCILLO, CESO VI
OIC, Schools Division Superintendent

**SUBJECT: Final Planning Conference of SMTAC Officers and Training
Facilitators of Secondary Mathematics**

DATE: October 16, 2013

To finalize the activity and related matters during the conduct of the Division Festival of Talents in Secondary Mathematics and the First Division Mathematics Educators Congress, this office requests the attendance of the SMTAC Officers and the training facilitators in Secondary Mathematics to the final Planning Conference on **October 18, 2013** at 1:00 p.m. at the Division Office Terrace.

Travel expense of the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For information and dissemination.