



Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes



**REL 10**  
DepEd-Division Office - Catanduanes

**RECORDS SECTION**

**DATE AUG 13 2013**

Time 3:08

By [Signature]

August 12, 2013

**TO: Secondary School Heads**

In keeping with the mandate of the Department for initiatives to improve the performance in Science and Technology, a **one day conference of all Science Teachers** will be conducted on **August 17, 2013** starting at **8:00 o'clock A.M.** at the **Division Office Conference Hall C**. This conference aims to discuss the following agenda:

- a) Annual work plan and performance plan for secondary science
- b) Monthly CSBTP
- c) SCAAP' President Report
- d) Organization of SCAAP Officers
- e) others

Travel and other **incidental** expenses related to this activity shall be charged against MOOE funds subject to the usual accounting and auditing rules and regulations

Immediate and wide dissemination of this memorandum to all concerned is desired.

  
**JOSE L. DONCILLO, CESO VI**

Asst. Schools Division Superintendent  
Officer-In-Charge