



Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes




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Date JAN 08 2014

Time 9:01

By G.

**MEMORANDUM TO** : Secondary School Heads of Implementing Units  
Attn.: End-User of PSIPOP

**FROM** :   
**JOSE L. DONCILLO**  
OIC-Schools Division Superintendent

**SUBJECT** : Submission of PSIPOP for FY 2013

**DATE** : January 7, 2014

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You are hereby directed to submit the **PSIPOP for FY 2013** (2 original copies) duly signed by school head on or before **January 13, 2013**. The PSIPOP should be updated as of December 31, 2013, uploaded in the Government Management Information System (GMIS) and approved by the DBM Analyst.

For immediate and strict compliance.