



Republic of the Philippines
 Department of Education
 Region V (Bicol)
DIVISION OF CATANDUANES
 Virac, Catanduanes



RELEASED

July 29, 2013

DepEd-Division of Catanduanes
RECORDS SECTION

Date JUL 30 2013
 Time 2:15 pm
 By [Signature]

DIVISION MEMORANDUM
 No. 52, s. 2013

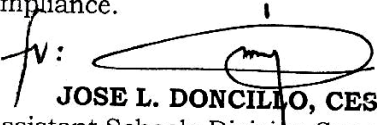
**DIVISION ORIENTATION-CONFERENCE FOR
 ELEMENTARY SCHOOL HEADS AND DISTRICT SUPERVISORS
 ON THE K TO 12 BASIC EDUCATION PROGRAM**

TO: **District Supervisors**
Elementary School Heads

1. In line with the DepEd's goal of vigorously pursuing the implementation of the K to 12 program a Division Orientation Conference of Elementary and District Heads will be conducted on **August 29-30, 2013** at the Division Conference Hall A and C.
2. The aims of this conference are:
 - a. Orient School Heads and District Supervisors on the salient features and core elements of the Grade 2 K to 12 program.
 - b. Express commitment to the value and/or attitude required to perform the roles and responsibilities of the school and district heads.
3. The participants to this Orientation Conference are all school heads and district supervisors who will be grouped as follows:

Group	Zone	Venue	Trainers
A	I and IV	Division Office Conference Hall A	D. Robles - Lead Trainer
B	II and III	Division Office Conference Hall B	A. Cabrera - Lead Trainer

4. A registration fee of *Four Hundred Pesos only* (Php 400.00) will be charged each participant to defray cost of one (1) lunch and two (2) snacks for 2 days. Participants will pay first and will be given receipts which will be reimbursed from the respective MOOE for Elementary School Heads and Division MOOE for District Supervisors.
5. All participants shall register from 7:00 to 7:30 in the morning on August 29, 2013. The opening program and plenary sessions will immediately follow.
6. Considering the urgency and importance of this orientation conference all school and district heads are required to attend to ensure the effective implementation monitoring and evaluation of the program for Grade II.
7. Trainers are advised to report at the Division Office Terrace on August 2, 2013, 1:30 pm for a planning conference.
8. For widest dissemination and compliance.

JL: 
JOSE L. DONCILLO, CESO VI
 Assistant Schools Division Superintendent
 Officer In-Charge

**To be indicated in the Perpetual Index
 Under the following subjects:**

PROGRAM

TEACHERS

CONFERENCE