



Republic of the Philippines
Department of Education
Region VII (Bicol)
DIVISION OF CATANDUANES
VIRAR, CATANDUANES



RELEASED
DepEd-Division Office of Catanduanes
RECORDS SECTION
Date AUG 11 2015
Time 2:10 pm
By SV

DIVISION MEMORANDUM

No. 84 s. 2015

TO : Chiefs CID/SGOD
Education Program Supervisors
Public School District Supervisors
Elementary/Secondary School Heads

FROM : *me*
NYMPHA D. GUEMO
Assistant Schools Division Superintendent
Officer In-Charge *ap*

SUBJECT : **DIVISION LEADERSHIP FORUM FOR MATHEMATICS
CLUB/ORGANIZATION KEY OFFICERS**

DATE : August 11, 2015

1. The Elementary and Secondary Mathematics Teachers Association of Catanduanes in partnership with the Schools Division Office will hold the Division Leadership Forum for Mathematics Club/Organization Key Officers on August 29, 2015 at a venue which will be announced later.
2. The forum aims to:
 - a. assist participants make difference in honing therein leadership potentials through the discussion of varied leadership styles and team building activities;
 - b. prepare key officers and club advisers to address challenges and set direction in managing mathematics club/organization.
3. The expected participants are the officers of the Elementary and Secondary Mathematics Teachers Association of Catanduanes, the president, secretary and adviser of School Math Club.
4. A registration fee of two hundred fifty pesos (Php 250.00) to cover expenses for 2 snacks, lunch and venue rental will be charged to each participant chargeable to school MOOE/Local funds subject to the usual accounting and auditing rules and regulations. Participants from the Fiscal Autonomous Schools shall pay the registration fee in cash to the cashier for the issuance of official receipt.
5. The schedule of the activity falls on a Saturday, thus, teacher/school head participants are entitled to service credit/COC.
6. For information, dissemination and compliance.

Secondary Mathematics Teachers Association of Catanduanes (SMTAC)
SY 2015-2017

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