



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



January 8, 2015

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DIVISION MEMORANDUM

No. 4, s. 2015

ACTIVITIES IN SUPPORT OF THE EARLY REGISTRATION DAY FOR SY 2015-2016

**TO: Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary Schools Heads
LGU and PTA Officials**

1. Per directive from the Central Office of this Department, **January 31, 2015** has been declared as the **Early Registration Day for SY 2015-2016 in consonance with the objective** to achieve the Millennium Development Goals (MDGs) and the Objectives of Education For All (EFA). In this regard, this Office is hereby directing all elementary and secondary schools, this Division to conduct massive information campaign under the leadership of the school head, generating wider participation and involvement of stakeholders from January 12-30, 2015.
2. Anent to this, this Office therefore reiterates the significance of organizing a school communication team who shall lead the advocacy campaigns supported by schools, parents, local and barangay officials to encourage more parents to come out for the early registration of their children.
3. Aside from the regular pupils and students, priority consideration must be given to out-of-school youth/children, disadvantaged groups of indigenous peoples, street children, children and youth with disabilities, and even adults between 18 to 30 years old in order to guarantee their enrolment in their preferred education delivery systems, either through formal or alternative delivery node (ADM) or alternative learning system (ALS).
4. Moreover, it is presumed that schools are already in the process of designating the Registration Centers in their respective school premises and that District Supervisors have already coordinated with barangays without schools but may have enrollees and designating the barangay hall as Registration Center for these registrants.
5. Education Program Supervisors and Division Coordinators are hereby directed to provide direct assistance to the schools in the planning and preparations for the conduct of the early registration as well as monitor the implementation of this activity in their respective area of monitoring assignments.
6. The Division Communication Team headed by the **Division Information Officer**, Dr. Gina Pantino is also enjoined to coordinate with local media to ensure the efficient and effective conduct of the activities relative to the Early Registration Day.

- 7.. Advocacy materials such as streamers and banners for this activity must be hung in conspicuous places within the school and division office premises chargeable against local funds subject to existing accounting and auditing rules and regulations.
8. For immediate and wide dissemination of, strict compliance and appropriate action of all concerned.



JOSE L. DONCILLO, CESO VI
OIC, Schools Division superintendent