



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



April 13, 2015

DIVISION MEMORANDUM

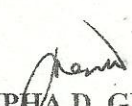
No. 42, s. 2015

RELEASED
DepEd-Division of Catanduanes
RECORDS SECTION
Date APR 22 2015
Time 8:30 am
By gw

FORMAL TURN-OVER OF CITFI SCHOOL SITE

To: OIC-Asst. Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors and Coordinators
Public Schools District Supervisors
Senior Education Program Specialists
Section Chiefs
This Division

1. In view of the Donation of School Site made by Catanduanes Institute of Technology Foundation, Inc. (CITFI) in favor of DepED-Catanduanes, effective January 1, 2015, a Formal Turn-Over Ceremony will be held on July 15, 2015.
2. The different Working Committees (List found in the enclosure) are now advised to start with the preparatory activities such as coordination with concerned people and offices for the venues, equipment and other materials needed before, during, and after the activity.
3. Meeting of Chairmen of the different Working Committees is hereby scheduled on May 7, 2015, 1PM @ the Office of the ASDS.
4. For information, guidance and compliance of all concerned.


NYMPHA D. GUEMO
Assistant Schools Division Superintendent
Officer-in-Charge

To be indicated in the Perpetual Index
Under the following Subjects:

SENIOR HIGH SCHOOL

DONATIONS

PARTNERSHIP

DIVISION WORKING COMMITTEES

PROGRAM/INVITATION/COMMUNICATION

Chairman: Gina B. Pantino, EPS I
Members: Dennis Gianan, Principal I, Lictin ES
Amelia Cabrera, Education Program Supervisor I
Mary Rose Sta. Rosa, Education Program Specialist
Sarah Chiong, Senior Education Program Specialist
Frankie Turalde, Principal II, Virac Pilot ES

STAGE DECORATION

Chairman: Romel G. Petajen, EPS I
Members: Hermes Magtangob, Teacher III, ALS
ALS Teachers

VENUE/SOUNDS

Chairman: Miguel Ogalinola, Chief Education Program Supervisor (SGOD)
Members: Nelson Sicio, Education Program Supervisor I
Division Utilities: Jose Tabo
Jerry Bonavente
Job Order Personnel: Dave Tantiado
Alex Abundo
Greggy Bagadiong

FOOD PREPARATION

Chairman: Lydia Abundo, Education Program Supervisor
Members: Gina Custodio, Education Program Supervisor
Raquel L. Pahuyo, Senior Education Program Specialists
Emmeline Francia P. Abrasaldo, Senior Education Program Specialist
Imelda S. Abejo, Senior Education Program Specialist

USHERS/USHERETTES

Chairman: Ma. Gina Templonuevo, Education Program Supervisor I
Members: Ruth Sorrrera, Principal II, JMAMES
ShianneBisenio, Teacher I, Virac Pilot ES
AnnalizaMacero, Teacher II, Cavinitan ES
Ledebbie Salvador, Teacher I, Bote IS
Nervy Azansa, Teacher III, CNHS

AWARDS/CERTIFICATES/TOKENS

Chairman: Josefa V. Zape, Chief Education Program Supervisor (CID)
Members: Jezrahel Omadto, Education Program Supervisor I
Cynthia Soneja, Education Program Supervisor I
Erlinda Borbe, Public Schools District Supervisor

DOCUMENTATION/WRITE UP

Chairman: Rosa Tusi, Education Program Supervisor I,
Members: Josalie Tonio, Principal I, Antipolo National HS
Sonia Prensader, Principal II, PSAT
Dave Tolentino, Teacher I, Tubli National HS
Ricky Tid, Teacher I, Tambongon Central ES

GUESTS' ACCOMMODATION

Chairman: Mariano B. de Guzman, OIC, Asst. Schools Division Superintendent
Members: Eva S. Tolentino, OIC, Administrative Officer V (Administration)
Marichelle B. Llave, Administrative Officer IV
Helen R. Soledad, Administrative Assistant III (Finance)

FINANCE/BUDGET

Chairman: Angelo James O. Aguinalde, Accountant III
Members: Ma. Cielo C. Tubale, OIC, Administrative Officer V (Finance)
Rey C. Bonayon, Planning Officer III