




August 29, 2013

Division Memorandum
No. 66 s. 2013

**DIVISION TRAINING OF TRAINORS FOR THE DIVISION
INSTRUCTIONAL DEVELOPMENT PROGRAM FOR SCIENCE
TEACHERS**

To: Public Schools District Supervisor
Elementary and Secondary School Heads
District Key Science Teachers
Secondary School Key Science Teachers

1. In line of upgrading competence and facilitating skills of trainers in the **Division Instructional Development Program for Science Teachers**, a training of Trainers shall be conducted on August 31, 2013 and September 1, 2013 at the Division Conference Hall A to start at 8:00 A.M.
2. The objectives of this training are as follows:
 - a. enhance leadership and facilitation skills of the trainers in the Division Instructional Development Program for Science Teachers.
 - b. revisit the content standard, PSSLC and PELC.
3. Participants to the training are secondary science teachers/school heads which is found in Enclosure No. 1 of this memorandum and one (1) district key science teacher for the elementary. They are requested to bring the following:
Secondary – Content standards for Grades 7 & 8
PSSLC
Elementary – PELC – Grades III, IV, V and VI
4. Enclosure No. 1 and 2 bears the training matrix, the list of secondary participants and the working committees.
5. Travel expenses and a registration of P500.00 pesos shall be charged to each participant to cover expenses for 2 meals, 4 snacks and other expenses relative to the conduct of the training chargeable against local funds, school MOOE and SEF subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this memorandum is desired.


JOSE L. DONCILLO, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge

To be Indicated in the Perpetual Index
under the following subjects:

SCIENCE TRAINING INSTRUCTIONAL DEVELOPMENT PROGRAM TEACHERS TRAINERS

LIST OF PARTICIPANTS

A. SECONDARY

- 1. Mary Rose Sta. Rosa - CNHS
- 2. Nerisa I. Baldo - CNHS
- 3. Salve T. Arcilla - CNHS
- 4. Arnold M. Valledor - Panganiban NHS
- 5. Lea A. Osorio - SAVS
- 6. Jose Roy Aguilar - Bato RDHS
- 7. Beth T. Bernal - San Miguel RDHS
- 8. Claudette C. Borrega - CNHS
- 9. Niño Ceneta - Baras RDHS
- 10. Jezrahel T. Omadto - Tabugoc NHS
- 11. Brigida D. Mariñas - CNHS
- 12. Mari-Ann Manguerra - CNHS
- 13. Fe Hayne R. Aguilar - CNHS
- 14. Cristy M. Geromo - SAVS
- 15. Armando Suaverdez - Bato RDHS
- 16. Delia T. Tindugan - Palta NHS
- 17. Ranil Velasco - Tinago NHS

B. ELEMENTARY

One (1) Key Science Teacher per District

TRAINING MATRIX

TIME	DAY 1	Day 2
	August 31, 2013	September 1, 2013
T O P I C S		
7:30 - 8:00	Registration	⇒ Preliminary Activities
8:00 - 8:30	Opening Program	⇒ Walk through of the Content Standards, PSSLC, PELC, Science Processes
8:30 - 10:30	Team Building	
10:30 - 11:30	Leadership Skills	
NOON BREAK		
1:00 - 5:00	Facilitation Skills	⇒ Identifying least learned competencies ⇒ Planning to DIDPST

WORKING COMMITTEES

- | | |
|--|--|
| <p>Registration/Documentation</p> <p>Chairman : Delia T. Tindugan
Members : Beth T. Bernal
Shianne P. Bisenio</p> | <p>Certificates</p> <p>Chairman : Mary Rose Sta. Rosa
Members : Niño Ceñeta
Mayrin Floranza</p> |
| <p>Stage Preparation/Decoration</p> <p>Chairman : Jose Roy Aguilar
Members : Efren T. Gurrobat
Cecilia D. Tajan</p> | <p>Opening Program</p> <p>Chairman : Judy Marie Barro
Members : Edna Marquez
Lorena Tulipat</p> |
| <p>Hall Decoration</p> <p>Chairman : Jorge Victor Sales
Members : Cecilia S. Tria
Jason C. Yutan</p> | <p>Closing Program</p> <p>Chairman : Fe Hayne R. Aguilar
Members : Arnold Valledor
Claudette C. Borrega</p> |