



August 27, 2013

Division Memorandum

No. 64, s. 2013

**DIVISION INSTRUCTIONAL DEVELOPMENT PROGRAM FOR SCIENCE TEACHERS  
(ELEMENTARY)**

**TO:** Public Schools District Supervisors  
Elementary School Heads  
District Science Key School Heads  
District Science Key Teachers

1. In pursuance to *Division Targets on the Improvement of Pupils' Performance Level in Science and Health* and upgrading competencies of teachers teaching the subject, the conduct of the **Division Instructional Development Program for Science Teachers** will be held every 2<sup>nd</sup> Friday of the month to start this September, 2013, until January 2014.
2. The objectives of the Instructional Development Program are as follows:
  - a. build and strengthen teachers' understanding and proficiency in applying the different processes and skills in the teaching- learning process.
  - b. teach accurately and knowledgeably the science contents/concepts
  - c. acquire knowledge and skills in conducting Science Investigatory Projects.
3. Participants to this program are the following:
  - a. All elementary grade teachers assigned by grade level.
  - b. All School Heads assigned to specific grade level and will act as the process observers.
4. The Public Schools District Supervisors, the District Key School Head and District Key Science Teachers shall determine the training venue in their respective district.
5. To orient the District Key School Heads and Key Science Teachers on content/topics to be discussed and enhance their facilitating skills, a conference will be held on September 6, 2013 at VPES Library to start at 8:00 A.M.
6. Travel expenses of participants shall be charged against School MOOE Funds subject to the usual accounting, auditing rules and regulations.
7. For immediate information, dissemination and compliance.

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**JOSE L. DONCILLO, CESO VI**  
*fw* Assistant Schools Division Superintendent  
Officer-In-Charge *fw*

To be Indicated in the Perpetual Index  
under the following subjects:

**ELEMENTARY SCIENCE AND HEALTH INSTRUCTIONAL DEVELOPMENT PROGRAM TEACHERS**