



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



August 27, 2013

RECO...
AUG 30 2013
1:45 PM
[Signature]

DIVISION MEMORANDUM
No. 63, s. 2013

**DIVISION CONFERENCE ON THE ESTABLISHMENT OF DEPED
GENDER AND DEVELOPMENT FOCAL POINT SYSTEM**

TO: **Public Schools District Supervisors
Elementary and Secondary School Heads
District/ Secondary GAD Coordinators**

1. Pursuant to DepEd Order No. 27, s. 2013 a Division Conference on the Establishment of GAD Focal Point System will be conducted on **September 30, 2013**.
2. The conference aims to:
 - disseminate DepEd Memorandum No, 105, s. 2013 and DepEd Order No. 27, s. 2013
 - establish in every school the GAD Focal Point System
 - promote child-centered schools
 - prepare annual plan of activities
3. Attendees to this conference are:
 - 20 District GAD Coordinators (Elementary)
 - 41 Secondary GAD Coordinators
4. There is no registration fee. Snacks and lunch will be served through the Division GAD Funds.
5. Travel expenses of the participants are chargeable against school funds/school GAD Funds subject to the usual accounting and auditing rules and regulations.
6. Participants from the conference are expected to cascade the information down to the school level for the proper implementation and establishment of GAD Focal Point System.
7. For dissemination and compliance.

[Signature]
JOSE L. DONCILLO, CESO VI
Assistant Schools Division Superintendent
Officer In-Charge

To be indicated in the Perpetual Index
on the following topics:

**GENDER AND DEVELOPMENT
GAD COORDINATORS**



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



PROGRAM OF ACTIVITIES

**DIVISION CONFERENCE ON THE ESTABLISHMENT OF DEPED
GENDER AND DEVELOPMENT FOCAL POINT SYSTEM**

7:00 – 7:30	Registration
7:30 – 8:00	Opening Program
8:00 – 11:30	- Memorandum Circular No. 48 and DepEd Order No. 27, s. 2013 - Organization of School/District GAD Focal Point System
12:00	LUNCH BREAK
1:00 – 2:00	School Protocol on Reporting and Referring Child Abuse Cases
2:00 – 3:00	Preparation of Gender and Development Plan and Budget (School Level)
3:00 – 4:00	Action Planning
4:00 – 5:00	Clearing House and Closing Program