



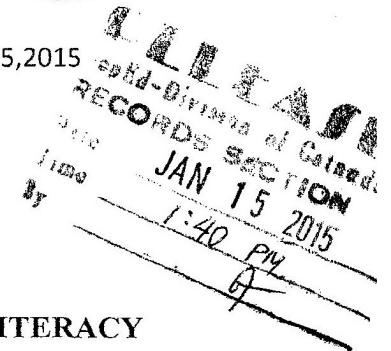
Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



January 15, 2015

Division Memorandum



No. 6 s, 2015



DIVISION TRAINING- WORKSHOP ON EARLY LITERACY

To : Education Program Supervisors
Division Coordinators
Public Schools District Supervisors
Elementary School Heads

1. There will be a Division-Training Workshop on Early Literacy on **January 30-31, 2015** at the Schools Division Office Conference Hall A and C.
2. This training aims to:
 - a. Capacitate the Kindergarten Regular and Volunteer Teachers along Kindergarten Education Program and on Early Literacy.
 - b. Enhance the instructional competence of the Kindergarten Teachers.
 - c. Develop the positive values, among early literacy teachers towards holistic development of learners.
 - d. Provide leadership opportunities among kindergarten teachers towards better performance.
3. Participants to this training are all Kindergarten Regular and Volunteer Teachers in all elementary schools, with kindergarten classes.
4. A Registration Fee of Five Hundred Pesos (Php 500.00) will be deducted from the school MOOE to cover the meals (Lunch and snacks - AM/PM) for 2 days training subject to the usual accounting and auditing rules and regulations.
5. The Training Matrix and List of committee members are found in Inclosure Nos. 1 and 2 to this Memorandum.
6. Immediate and wide dissemination of this Memorandum is desired.


JOSE L. DONCILLO, CESO VI
Schools Division Superintendent 

DIVISON TRAINING- WORKSHOP ON EARLY LITERACY

Time	Day 1	Time	Day 2
7:30 - 8:00	Registration	7:30 - 8:30	Management of Learning (MOL)
8:00 - 8:30	Opening Program	8:30 - 9:30	Effective Teaching and Learning in a Child friendly School
8:30 - 9:45	K to 12 Updates	9:30 - 9:45	Healthy Break
9:45 - 10:00	Healthy Break	9:45 - 12:00	Designing Integrated Literature- Based materials in the Early Grades
10:00 - 12:00	Developmental Stages	12:00 - 1:30	Noon Break
12:00 - 1:30	Noon Break	1:30 - 3:30	Managing the Early Childhood Curriculum
1:30 - 3:30	Standards on Early Literacy	3:30 - 3:45	Healthy Break
3:30 - 3:45	Healthy Break	3:45 - 5:00	Action Planning
3:45 - 5:00	Whole Brain Thinking		
Officer for the day	Ms. Gina Custodio		Ms. Ruth Sorrera

LIST OF COMMITTEE MEMBERS

A. Registration Committee

Fe B. Mendoza

Rita Soriao

B. Documentation /Program

Ruth Sorerra

Analyn Carpio

C. Stage Decoration/ Hall Accommodation:

Felicitas Mendez

SVES Teachers

D. Certificates/ Meals/ Snacks

Marisol Lim

Lilibeth Tabuzo

Yolanda Tayam