



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



August 15, 2013

DIVISION MEMORANDUM

No. 58 s.2013

**DIVISION RE-ORIENTATION CONFERENCE
ON ADOPT-A-SCHOOL PROGRAM**

TO: **Education Program Supervisor
Public Schools District Supervisor
School Heads (Elementary/ Secondary)
All Others Concerned**

1. The Division Office will conduct a *Re-Orientation Conference on Adopt-a-School Program (ASP)* by luster on the following dates and venues.

Cluster	Date	Venue
a. Secondary Schools	August 27,2013	Conference Hall C
b. Elementary Schools	August 28,2013	Conference Hall C

2. The Re-Orientation Conference aims to:
- give the participants the salient features of the revised Implementing Rules and Regulations (IRR) of the ASP Law;
 - strengthen the system of reporting the resources or support generated from various engagement with the stakeholders through the use of a standardized report format;
 - articulate the mandate of the newly created office of the undersecretary for Partnerships and External Linkages (OUPEL); and
 - address other issues and concerns relative to the implementation of projects under ASP
3. The participants to this activity are the Education Program Supervisors, Division Chief Sections, Division Coordinators, Elementary and Secondary School Heads.
4. The travel expenses of the participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations. Free snacks will be served charge to ASP Fund.
5. Immediate dissemination of this Memorandum is desired.

JOSE L. DONCILLO, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge