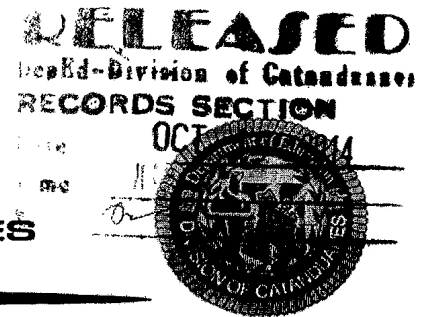




Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



October 13, 2014

DIVISION MEMORANDUM
No. 97, s. 2014

COMPOSITION OF DIVISION SENIOR HIGH SCHOOL IMPLEMENTATION TEAM

To: **Education Program Supervisors
Public Schools District Supervisors
Elementary/Secondary School Heads**

Pursuant to the latest guidelines on the implementation of Senior High School, the Division Senior High School Implementation Team is hereby created to be composed of the following, to wit:

Chairperson:

MARIANO B. DE GUZMAN, OIC-ASDS


Members:

LYDIA ABUNDO, Education Program Supervisor 1
MARY JEAN S. ROMERO, Education Program Supervisor
RUDY M. TOLENTINO, Principal III
AMELIA R. EUSEBIO, Principal II
SONIA PRENSADER, Principal I
NESTOR S. EMERENCIANA, Principal I
MILAGROS LIM, Principal I
RAQUEL PAHUYO, Division Planning Officer
REY BONAYON, Budget Officer, Designate
GINA L. CUSTODIO, Private School Coordinator
MR. IRENEO PANTI, Representative from Industry
HON. EDWIN T. TANABEL, Education Committee Chair, Sangguniang Panlalawigan
ENGR. ELSIE B. REYES, Provincial Planning and Development Officer
MRS. EMILIA G. ARCILLA, Catanduanes Colleges
ATTY. ARNEL C. SARMIENTO, Christian Polytechnic Institute of Catanduanes

The responsibilities of Division SHS Implementation Team shall be as follows:

1. Lead the development of the SDO SHS Implementation Plan that contains the following details:
 - a. List of public and private schools that will offer SHS in 2015 and 2016
 - b. Proposed SHS program/track(s)/strand(s) per identified school
 - c. Projected 2015 and 2016 enrolment per track/strand for each identified public and private school
 - d. Teacher and staff requirement for identified public schools
 - e. Available and needed facilities for identified public schools
 - f. Partnership arrangements on teaching complement and/or immersion opportunities with higher education institutions, technical-vocational institutions, local government, industries, and/or other government agencies per identified public schools
2. Gather needed data (e.g. absorptive capacity of public and private schools, students' and parents' preferences for specializations, workforce demand, local development plans) for the development of the SDO SHS Implementation Plan.
3. Engage relevant stakeholders (i.e. students, parents, private schools, HEIs and TVIs, local government, industry, other government agencies) in the development and refinement of the SDO SHS Implementation Plan.
4. Facilitate communication of SHS plans and implementation updates to relevant stakeholders at the division, community, and school levels.
5. Ensure the timely and proper execution of the SDO SHS Implementation Plan.
6. Provide regular updates to the Regional Director and the Undersecretary for Programs and Projects.

For information, wide dissemination and compliance of all concerned.


JOSE L. DONCILLO, CESO VI
Schools Division Superintendent