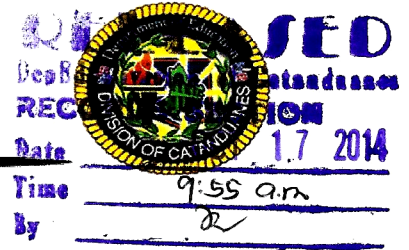




Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes



October 14, 2014

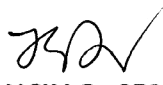
DIVISION MEMORANDUM

No. 96,s. 2014

**STATUS REPORT OF COMPUTER UNITS AS OF OCTOBER, 2014**

TO: Secondary School Heads  
School ICT Coordinators (Secondary)

1. In consonance to Division Memorandum No. 68, s. 2014 re: Division Training-Workshop On Computer Hardware Servicing (CHS) Batch 1 held last September, 2014, this office requires all secondary schools to submit the updated status of computer units utilized for instructional and office purposes.
2. Report on this should be itemized as specified in the template that can be downloaded at [www.depedrovcatanduanes.com/Updates/Division ICT/ Forms/status of computer units as of October, 2014](http://www.depedrovcatanduanes.com/Updates/Division ICT/ Forms/status of computer units as of October, 2014).
3. All reports should be submitted on or before October 30, 2014 using the downloaded template with a file name of their school to be e-mailed to [efren.gurrobat@deped.gov.ph](mailto:efren.gurrobat@deped.gov.ph) for consolidation.
4. Consolidated reports shall be compared to last year status of computer units and to determine the skills needed for training of ICT Coordinators.
5. For immediate dissemination, information and compliance.

  
**JOSE L. DONCILLO, CESO VI**  
Schools Division Superintendent