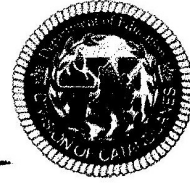




Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes



August 8, 2014

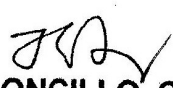
**RELEASED**  
DepEd-Division of Catanduanes  
**RECORDS SECTION**  
Date AUG 13 2014  
Time 3:00 p.m.  
By [Signature]

**DIVISION MEMORANDUM**  
No. 60 s, 2014

**PROGRAM AND MONITORING AREA ASSIGNMENTS OF EDUCATION PROGRAM  
SUPERVISORS AND DIVISION COORDINATORS**

To: Asst. Schools Division Superintendents  
Education Program Supervisors  
Division Coordinators  
District Supervisors  
Heads of Public and Private Elementary and Secondary Schools  
Section Heads

1. In line with the strategic objectives of this Division to ensure an effective and efficient implementation of educational programs and projects; provide quality instructional supervision and monitoring in schools and extend necessary and appropriate technical assistance towards the improvement of academic performance, the following program assignments and areas of monitoring for EPS and Division Coordinators are hereby instituted effective immediately for School Year 2014-2015.
2. Program and monitoring area assignments are contained in the Enclosure No. 1 to this Memorandum.
3. It is therefore expected that monthly accomplishment reports of all supervisors and coordinators shall include results of instructional monitoring conducted, technical assistance provided and the extent of implementation of assigned programs and projects. These reports shall be submitted to the Office of the ASDS at the end of the month.
4. Claims for payment of monthly travel requires attachment of the Monitoring and Supervisory Report with the Certificate of Appearance signed by the heads of schools visited. Itinerary of Travel for the ensuing month shall be signed at the end of the preceding month.
5. For information, wide dissemination and strict compliance.

  
**JOSE L. DONCILLO, CESO VI**  
Schools Division Superintendent

**PROGRAM AND MONITORING AREA ASSIGNMENTS**

<b>NAME OF EPS/COOR.</b>	<b>AREA/PROGRAM ASSIGNMENT</b>	<b>AREAS OF MONITORING</b>
DOMINGO T. ROBLES	Mathematics (Elem.) Kindergarten	Viga East
ROSA T. TUSI	Eduk. Sa Pagpapakatao Testing and Evaluation Guidance Program	Baras North and South
LYDIA A. ABUNDO	EPP/TLE Gulayan sa Paaralan School Canteen Operations	Pandan West San Andres East
DR. JOSEFA V. ZAPE	Araling Panlipunan Gender and Development SSG/SPG/PTA Concerns	Caramoran North and South
DR. GINA B. PANTINO	English (Elem. and Sec.) Campus Journalism (Secondary) MTB-MLE	Bato East and West
MARY JEAN S. ROMERO	Science (Secondary) SESS/STE Coordinator	Virac (Secondary Schools)
NELSON T. SICIO	Filipino (Elem. and Sec.) Campus Journalism (Elementary)	Pandan East and San Andres West
MIGUEL C. OGALINOLA	PESS SBM/DRRM/NGP	Gigmoto
ROMMEL PITAJEN	Mathematics (Secondary)	San Miguel North and South
NORA T. SALES	Science (Elem.)	Virac North
GINA L. CUSTODIO	Learning Resources Adopt-A-School Program Private Schools Special Programs	Virac South and Panganiban
NELIA O. TAN	Alternative Learning System	Bagamanoc North and South
SARAH CHIONG	MAPEH Cultural Activities	Panganiban
AMELIA CABRERA	Alternative Delivery Mode Multigrade Schools	Viga West
CYNTHIA SONEJA	Special Education (SPED)	Bagamanoc South
ENGR, RODGER MATIENZO	Physical Facilities Coordinator	
EFREN T. GURROBAT	ICT Coordinator	

**DIVISION NEAP-SERVICE AREA COORDINATORS**

Research and Development	May Jean Romero
Training and Development	Dr. Gina Pantino
Competency Assessment	Dr. Josefa Zape
Succession Planning and Programming	Nelson Sicio
Professional Production of Dev't. Materials	Gina Custodio
Quality Assurance and M & E	Rosa Tusi