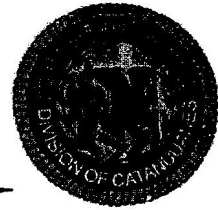


Republic of the Philippines
 Department of Education
 Region V (Bicol)
DIVISION OF CATANDUANES
 Virac, Catanduanes



January 27, 2014

DIVISION MEMORANDUM
 No. 8, s. 2014

DIVISION PLACEMENT OF AFFECTED PERSONNEL PURSUANT TO DEPED RATIONALIZATION PLAN

TO: Division Placement Committee Members
 Public Schools District Supervisors
 Section Chiefs
 Division Nurses, Dentists, and dental Aides
 Administrative Aides 1 to VI

RECEIVED
 Division of Catanduanes
 RECORDS SECTION
 1/27/14
 3:20 p.m.
 [Signature]

1. This is to announce the Placement activity in this division of affected personnel relative to DepED Rationalization Plan which is scheduled as follows:

CURRENT POSITION	DATE AND TIME	VENUE
Administrative/Dental Aide I to VI	January 29, 1:30pm	ASDS Office
Nurse II and Dentist II	January 30, 8:30am	ASDS Office
Administrative Officer III and IV	January 30, 10:30am	ASDS Office
PSDS	January 30, 1:30pm	ASDS Office

- Concerned personnel are hereby required to appear before the members of the Placement Committee on the date, time and place above-stated.
- It can be recalled that in the series of orientation meetings on the Rationalization Plan, those who are qualified for placement were advised to submit their pertinent documents to serve as references for placement to comparable positions which shall be based on merit and fitness. Original copies of these documents shall be presented to the Placement Committee to validate their authenticity.
- Attached is a copy of Rating Guide for Placement purposes.
- For information, guidance and compliance of all concerned.

JOSE L. DONCILLO, CESO VI
 Asst. Schools Division Superintendent
 Officer-in-Charge

Enc: **Rating Guide for Placement**
 Ref: **DepED Order No.53, S. 2013**

To be indicated in the Perpetual Index
 Under the following subjects:

Selection

Personnel

Rating Guide

**RATING GUIDE FOR THE PLACEMENT OF PERSONNEL
DEPED'S RATIONALIZATION PROGRAM**

1. RELEVANCE OF ACADEMIC PREPARATION AND/OR RECENT TRAININGS (15 POINTS)

- A. Academic Preparation (10 points)
 - Meets the basic requirements of the position---- 8 points
 - Above the Basic requirement of the position ___ 10 points
- B. Trainings (at least 8 hours) (5 points)
 - Division / Local-----3 points
 - Regional-----4 points
 - National-----5 points

2. TECHNICAL COMPETENCE REQUIRED BY THE FUNCTION (55 POINTS)

- A. 1. Previous/Current Job Experience (20 points)
 - If experience is **NOT RELEVANT** to the Current position--0 point
 - If experience is **RELEVANT** to the current position-----20 points

Rating on Previous/current Job Experience shall be based on the following equivalents:

Years of Experience	Equivalent Points
5	20
4	18
3	16
2	14
1	12

- 2. Other Assignments/designations (15 points)

Rating on Other Assignments/Designations shall be based on the following equivalents:

Number of other Assignments/Designations	Equivalent Points
3 and above	15
2	12
1	9

- B. Relevant Output (10 points)
 - Division wide Implementation-----10 points
 - Office Implementation-----5 points
- C. Relevant Meritorious Accomplishments (10 points)
 - National Level-----10 points
 - Regional Level-----8 points
 - Division Level-----6 points
 - District/School/Office-----4 points

3. PSYCHOSOCIAL ATTRIBUTES AND PERSONALITY TRAITS (30 POINTS)

Applicants Psychosocial Attributes and Personality Traits shall be assessed using the table below.

Indicators	Very Satisfactory(30)	Satisfactory(25)	Needs Improvement(20)
1. Honesty and Integrity			
2. Stress Tolerance			
3. Motivational and Job Fit			
4. Potential			
5. Self-Management & Personal Effectiveness			
6. Thinking Competencies			
7. Interpersonal Effectiveness			
8. Communication			
9. Work Standards			

APPLICANTS FOR PLACEMENT

No.	NAME	POSITION TITLE	OFFICE/SCHOOL	
1	Abundo, Lydia	EPS	SDO	
2	Ogalinola, Miguel	EPS	SDO	
3	Pantino, Gina	EPS	SDO	
4	Petajen, Romel	EPS	SDO	
5	Romero, Mary Jean	EPS	SDO	
6	Tusi, Rosa	EPS	SDO	
7	Zape, Josefa	EPS	SDO	7
8	Abundo, Elias	PSDS	San Miguel South	
9	Bodota, Herman	PSDS	Baras North	
10	Borbe, Erlinda	PSDS	Caramoran North	
11	Isorena, Nelson	PSDS	Pandan East	
12	Gonzales, Merly	PSDS	Virac South	
13	Marin, Henry	PSDS	Gigmoto	
14	Rima, Edgar	PSDS	Viga East	
15	Tapas, Belen	PSDS	San Miguel North	
16	Soneja, Cecilia*	PSDS	Pandan East	
17	Valencia, Edgardo	PSDS	Caramoran South	
18	Villarey, Brenda	PSDS	Bagamanoc South	11
19	Pahuyo, Raquel	AO IV	SDO	1
20	Ifurung, Elizabeth*	AO III	SDO	
21	Tolentino, Eva	AO III	SDO	
22	Tubale, Ma. Cielo	AO III	SDO	3
23	Celso, Amylou	Dentist II	SDO	
24	Posada, Hidelita	Dentist II	SDO	
25	Tuzon, Melchor	Dentist II	SDO	3
26	Samonte, Maribel	Nurse II	SDO	
27	Trinidad, Juvy	Nurse II	SDO	2
28	Augusto, Emily	Administrative Aide III	SDO	
29	Arcilla, Nimfa	Administrative Aide IV	SDO	
30	Bañas, Lourdes	Administrative Aide IV	Cabugao IS/Bato West	
31	Bautista, Avelina	Administrative Aide IV	SDO	
32	Camacho, Glenn	Administrative Aide III	SDO	
33	De Leon, Maria Cristi	Administrative Aide IV	SDO	
34	De Leon, Cristy	Administrative Aide III	SDO	
35	Floranza, Josefina	Administrative Aide IV	SDO	
36	Geromo, Roderick	Administrative Aide IV	SDO	
37	Gurrobat, Santiago Jr.	Administrative Aide I	SDO	
38	Manlagnit, Norberto	Administrative Aide I	Cabugao IS/Bato West	
39	Matienzo, Rodger	Administrative Aide III	SDO	
40	Molina, Melvin	Administrative Aide IV	SDO	
41	Pamplona, Marinela	Administrative Aide IV	SDO	
42	Tarra, Ma. Isabel	Administrative Aide IV	Bato CES/Bato East	
43	Ternida, Fidel	Dental Aide	SDO	
44	Zafe, Mae	Administrative Aide III	SDO	17

*no documents submitted