



Republic of the Philippines
 Department of Education
 Region V (Bicol)
DIVISION OF CATANDUANES
 Virac, Catanduanes



January 6, 2014

Division Memorandum
 No. 4, s. 2014

RELEASED
 DepEd-Division of Catanduanes
RECORDS SECTION
 Date JAN 07 2014
 Time 9:00
 By [Signature]

**ADMINISTRATION OF SCHOOL YEAR (SY) 2013-2014 NATIONAL ACHIEVEMENT TEST (NAT),
 TEST OF ENGLISH PROFICIENCY FOR TEACHERS (TEPT) AND PROCESS
 SKILLS TEST (PST) IN SCIENCE AND MATHEMATICS**

**TO: Education Program Supervisors
 Public Schools District Supervisors
 Elementary & Secondary School Heads**

1. Per DepEd Memorandum No. 222, s. 2013, the Department of Education (DepEd) through the National Education Testing and Research Center (NETRC), shall administer the National Achievement Test (NAT) nationwide as contained in the enclosure of DepEd Order No. 10, s. 2013 entitled School Calendar for School Year (SY) 2013-2014 on the following dates:

Date	Grade/Year Level of Examinee
March 5, 2014	Fourth Year high school of public and private schools (census)
March 11, 2014	Grade 3 pupils of public and Madrasah schools
March 13, 2014	Grade 6 pupils of public and private schools (census)

2. Only private elementary and secondary schools with permit to operate from DepEd shall be included in the conduct of the test.

3. Exempted from taking the NAT are as follows:

- a. Classes of behavioral programs and home study programs;
- b. Private schools using the American Standard Curriculum;
- c. Foreign students who are newly-enrolled;
- d. Students with Intellectual Disability and Visual Impairment;
- e. Irregular students with back subjects;
- f. Students in night classes.

4. Each examinee in NAT Grade 6 shall be issued with a Certificate of Rating (COR) containing the actual rating per subject area. The COR will reflect the examinees readiness for high school.

5. The Test of English Proficiency for Teachers (TEPT) and Process Skills Test (PST) in Science and mathematics shall be administered by cluster starting February 1-2, 2014 until May 2014, all Saturdays (post test) and Sundays (pre-test).

This office shall announce to the field the exact date of the TEPT-PST for both post-test and pre-test including the respective venues.

6. The TEPT-PST shall be administered to Grades 1 and 2 public schools teachers (pre-test) and Grades 5 and 6 public school teachers (pre-test) in 2014.

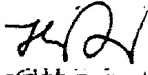

7. In the conduct of the TEPT and PST, the DTC shall serve as Chief Examiner, while the Education Program Supervisors and elementary school principals as Room Examiners.

8. Teachers who took this test shall be given one day service credit as per DepEd Order No. 53, s. 2013 entitled Updated Guidelines on Grant of Vacation Service Credits to Teachers.

9. In view of this TEPT-PST examination, all districts are enjoined to submit the names of teachers who are actually teaching/handling grade 5 and 6 this school year for the allocation and preparation of testing materials and forms.

10. Only Grades 1 and 2 teachers who took the pre-test in 2011 shall be included in the post test. Name of those who took the 2011-2012 pre-test shall be submitted to the DTC by the Public Schools District Supervisors (PSDS) and in turn to be submitted to the NETRC on January 15, 2014.

11. Immediate dissemination of and strict compliance to this memorandum is desired.


JOSE L. DONCILLO, CESO VI
Assistant Schools Div. Superintendent
Officer-in-Charge 

References:

DepEd Order: Nos. 10, s. 2013 & 53, s. 2003

To be included in the following Perpetual Index

Under the following subjects:

OFFICIALS STUDENTS TESTS

PUPILS

TEACHERS