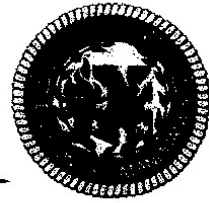




Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



September 12, 2013


MEMORANDUM TO:

**Education Program Supervisors
Division Coordinators
Elem. and Secondary Schools Heads
Section/Unit Heads
Non-Teaching Personnel**

DELTA
DepEd - Division Office of Catanduanes
RECORDS SECTION
SEP 12 2013
Time _____
By _____

Please be advised that effective **September 11, 2013** all Itinerary of Travel shall be certified by the designated OIC of the Office of the Administrative Officer V. It is therefore expected that all forms shall contain the name and the official designation of the concerned officials.

For information and compliance.


JOSE L. DONCILLO, CESO VI
OIC, Schools Division Superintendent