



Project No. 2013-01

INVITATION TO BID

CY 2013 Basic Educational Facilities Fund (BEFF)  
SCHOOL FURNITURE PROGRAM

1. The *DepEd, Division of Catanduanes*, through the *General Appropriation Act (GAA) CY 2013* intends to apply the sum of **Two Hundred Forty Eight Thousand Five Hundred Two Pesos & 87/100 (Php248,502.87)**, being the Approved Budget for the Contract (ABC) to payments under the contract for the procurement of CY 2013 BEFF 75% Division Allocation-School Furniture. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **DepEd, Division of Catanduanes** now invites bids for **CY 2013 Basic Educational Facilities Fund (BEFF) - School Furniture Program**. Delivery of the Goods is required **120 days**. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II Instruction to Bidders.

**Name of Project** : CY 2013 Basic Educational Fund (BEFF)- School Furniture Program  
**Approved Budget**  
**For the Contract** : Php248,502.87  
**Location** : Camburo ES, Juan M. Alberto ES (Asgad ES) and Bagong Sirang ES  
**Brief Description** : Elementary Armchair and Teacher's Table and Chair (set) (STEEL & WOOD COMBINATION)  
**Delivery Site** : Door to Door delivery to recipient schools  
**Contract Duration** : 120 calendar days from the date of acceptance of Notice to Proceed

3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act". Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
4. Interested bidders may obtain further information from *DepEd, Division of Catanduanes* and inspect the Bidding Documents at the address given below from **8:00 A.M. to 5:00 P.M.**
5. A complete set of Bidding Documents may be purchased by interested Bidders from **October 15 to November 4, 2013** from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of **Five Hundred Pesos Only (Php500.00)**.
6. The **DepEd, Division of Catanduanes** will hold a *Pre-Bid Conference* on **October 22, 2013 at 9:00 o'clock A.M.** at **the office of the OIC, Assistant Schools Division Superintendent**, which shall be open to all interested parties.

7. Bids must be delivered to the address below on or before November 4, 2013 at 1:00 o'clock P.M. at DO Conference Hall C . All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on November 4, 2013 at 1:00 o'clock P.M. at the DO Conference Hall C . Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. Prior to Bid Opening, representative of bidders should present and submit to the BAC a **Special Power of Attorney** stating the detailed activities which he/she will perform relative to the bidding at hand.
9. The *DepEd, Division of Catanduanes*, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**Mr. Mariano B. De Guzman**  
**Chairman, Bids and Awards Committee**  
**DepEd, Division Office, Virac, Catanduanes**  
**CP No. 09175064528**

  
**MARIANO B. DE GUZMAN**  
**BAC Chairman**