



September 4, 2013

MEMORANDUM

TO: Public Schools District Supervisors
 School Heads (Elementary/Secondary)
 School SBM Coordinators
Municipality of BARAS

FROM: JOSE L. DONCULO, CESO VI
 Assistant Schools Division Superintendent
 Officer In-Charge

Records Section
 Division Office - Catanduanes
RECORDS SECTION
 SEP 04 2013
 Time 9:36
 [Signature]

SUBJECT: ECHO-SKILLSBUILDING WORKSHOP ON THE REVISED SBM ASSESSMENT PROCESSES AND TOOL

DATE: September 3, 2013

- In line with DepED Order No. 83, s. 2012 and Division Unnumbered Memorandum dated June 11, 2013, a One Day **Echo-Skills Building Workshop on the Revised SBM Assessment Process and Tool** will be conducted on September 11, 2013 at Baras Central Elementary School, Baras, Catanduanes.
- Participants to this activity are all School Heads and School SBM Coordinators of Elementary/Secondary schools in the Municipality of Baras, Catanduanes.
- No Registration Fee shall be collected. Travel and other incidental expenses relative to this training may be charged against school/local funds subject to the usual accounting and auditing rules and regulations.
- For immediate and wide dissemination.

SKILLS BUILDING WORKSHOP ON THE REVISED SBM ASSESSMENT PROCESS AND TOOL

PROGRAM OF ACTIVITIES

TIME	ACTIVITIES
7:30 – 8:00	Registration and Training Needs Assessment
8:00 – 8:30	Opening Program
8:30 – 9:30	Background, Rationale and Methodology
9:30 – 12:00	ACCESSs and SBM: The Framework
12:00 – 1:00	Noon Break
1:00 – 2:00	The SBM – PASBE Operational Framework
2:00 – 3:00	The Revised SBM Assessment Process
3:00 – 4:00	The Revised SBM Assessment Tool
4:00 – 5:00	Clearing House / Closing Program