



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



June 2, 2014

MEMORANDUM TO:

ALL SECONDARY SCHOOL HEADS
ALL PUBLIC SCHOOLS DISTRICT SUPERVISORS

Subject: DAILY REPORTING OF ENROLLMENT UPDATES

RELEASED

DepEd-Division Office of Catanduanes

RECORDS SECTION

Date JUN 02 2014

1:50 PM

In connection with the operation of Division Oplan Balik Eskwela(OBE), a daily reporting of enrollment updates should be submitted by all Secondary School Heads and Public Schools District Supervisors to the Division Office starting on June 3, 2014 until June 11, 2014, every 5PM through text messaging via this CP # 09981958632.

Content of daily reporting shall be as follows:

- a. Date
- b. Name of School(for secondary school head) or District(for PSDS)
- c. With indicated number of enrollees (with physical presence) per Grade/Year level, number of male, number of female, and total as of the date of submission (note: Separate listing between elementary and secondary for Integrated Schools)
- d. Name of sender

Prompt compliance is required.


JOSE L. DONCILLO, CESO VI
Schools Division Superintendent