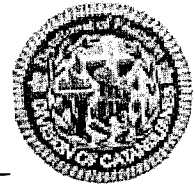




Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



RELEASED

March 21, 2016 Division of Catanduanes

RECORDS SECTION

Date: MAR 21 2016

Time: 4:28 pm


By: [Signature]

DIVISION MEMORANDUM
No. 29, s. 2016

**CONDUCT OF GRADUATION/COMPLETION CEREMONIES
FOR SCHOOL YEAR 2016-2017**

TO : Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads

1. To ensure smooth and solemn conduct of Graduation/Completion Ceremonies for SY 2015-2016 this Office issues the following guidelines:
 - a. The top ten learners from Grades 1 to 12 shall be ranked using the 7-3 point scheme. Determine by using 7 points for academic and 3 points for co-curricular activities following DepEd Order No. 74, s. 2012.
 - b. Titles for learners with honors including valedictorian, salutatorian, first honorable mention, and so forth shall be used for Grade 6 and Grade 12 but not for Grade 10 completers per DepEd Order No. 15, s. 2016.
 - c. Sample template for certificates attached to DepEd Order No. 7, s. 2016 shall be followed.
2. The 2016 Graduation Message of Secretary Bro. Armin Luistro, FSC shall be included in the program and to be read during the graduation/completion ceremonies.
3. Attached are the sample program and confirmation message for the Completion Rites/Ceremonies only. Graduation/Completion Ceremonies be made simple and solemn.
4. Small secondary schools are encouraged to hold Recognition for Grades 7-9 and Completion Rites for Grade 10 as one activity or Recognition in the morning and Completion Rites in the afternoon. Likewise small elementary schools are advised to do the same for Recognition and Graduation Ceremonies.
5. Schools Division Office Personnel, School Heads and Teachers are advised to observe the proper dress code during said occasion.
6. For information, guidance and compliance.


SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

Inclosure No. 1 to Division Memorandum No. 29, s. 2016

Sample Program for the Completion Rites/Ceremonies

Theme: **"Kabataang Mula sa K to 12 Tagapagpadala ng Kaunlaran sa Bansa Pilipinas"**

1. Processional -
2. The Philippine National Anthem -
3. Prayer/Invocation
4. Opening Remarks - PTA President
5. Welcome Message - 2nd Honors
6. Presentation of the
- * Candidates for Completion - School Head
7. Confirmation of Completion and Message - Dr. Socorro V. Dela Rosa, Schools Division Superintendent or her representative
8. Reading of DepEd Secretary's Message
9. Distribution of Certificate of Completion
10. Introduction of the Guest Speaker - (An alumnus/alumnae of the school)
11. Message of the Guest Speaker
12. Awarding of Medals, Certificates/
Pinning of Ribbons to Honor Completers
and Special Awardees
13. Words of Gratitude - 1st Honors
14. Closing Remarks - School Head
15. Recessional

Master of Ceremony/ies
(Teacher/s)

Inclosure No. 2 to Division Memorandum No. 29, s. 2016

By virtue of the authority delegated to me by the Schools Division Superintendent, Dr. Socorro V. Dela Rosa, and through the recommendation by your School Head M _____, that you have satisfactorily completed the requirements for Junior High School Program SY 2015-2016, of the Department of Education, I hereby certify your Completion this ___th day of March, 2016, of _____ (School).

You are now ready to move from Junior High School to Senior High School Program.

Congratulations !

SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

2016 Graduation Message of Secretary Br. Armin Luistro FSC

March 16, 2016

Congratulations to our dear graduates for reaching this significant milestone in your lives. Let this achievement also be generously shared among school administrators and personnel, teachers, and parents who have given a part of themselves to ensure this success for our young learners.

This day holds more significance because it comes at a time when the Philippine education system is undergoing the biggest education reform in the country, the K to 12 Program. With its full implementation come June 2016, we send you off to another journey of your lives—with our hearts filled with hope that we have given you the quality education you deserve, one that is inclusive, relevant and holistic.

This year's theme "*Kabataang Mula sa K to 12, Tagapagdala ng Kaunlaran sa Bansa Pilipinas*" reminds us of the youth's role in building a nation every Filipino deserves. The future will always have a place for people who forge ahead with purpose and a keen intent to serve. In diversity, find opportunities to reach out and build bridges; in difficulty, the chance to be altruistic; and in challenges, reasons to learn and rise to the occasion.

Our country needs graduates who will commit to uphold and enhance the best of what it has to offer—citizens who are as patriotic as they are competent, highly-skilled and innovative.

Dear graduates, education is a continuing journey towards self-actualization. The world outside the four corners of your classroom is filled with possibilities and challenges, and they are waiting for you. As you move closer to your aspirations, let your moments of victory serve as an inspiration for others and your moments of defeat be your motivation to work harder and to do more not only for yourself but also for our fellow Filipinos.

For us in the schools, may this theme remind us of the core reason of our vocation: to mold young minds into citizens who have a heart for service and a dream for the Filipino nation.

Again, congratulations to our graduates! I wish you all the best in your future endeavors.

Patuloy tayong magsama-sama para sa edukasyon.

SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent