

Undersecretary for Programs and Projects

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Office of the Undersecretary for Programs and Projects
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 By: *[Signature]*

Memorandum

To: Regional Directors
 Schools Division Superintendents
 School Heads/Principals
 All Concerned

From: DR. DINA S. OCAMPO
 Undersecretary for Programs and Projects

Subject: Submission of Enrolment Data Relative to Grade 3 Learner's Materials in MTB Languages and Technology and Livelihood Education (TLE) Sub-Components

Date: December 10, 2013

- The Department of Education (DepEd) will provide learner's materials (LMs) and teacher's guides (TGs) for all Grades 3 and 9 learning areas, together with the twenty-three (23) sub-components of Grade 9 Technology and Livelihood Education (TLE) to be used starting SY 2014-2015.
- The Grade 3 LMs for all learning areas, except English and Filipino, are being contextualized into nineteen (19) mother tongue-based (MTB) languages. In this regard, all district heads must submit the duly-accomplished Form 1-District thru either of the following means of communication, copy furnish their Division Offices:

Telefax Nos.	(02) 631-3690; 631-4985
Email address	depedimcs_misz01@yahoo.com (for Regions I, II, III, CAR; "0" = Zero) depedimcs_misz2@yahoo.com (for Regions IV-A/B, V, NCR) depedimcs_misz3@yahoo.com (for regions in Visayas) depedimcs_misz4@yahoo.com (for regions in Mindanao)
Thru courier	The Executive Director Instructional Materials Council Secretariat, Department of Education 5th Floor Mabini Building, DepEd Complex, Meralco Avenue, Pasig City

- In the case of TLE in which there are twenty-three (23) sub-components, all high school principals / heads must submit the duly-accomplished Form 2-High School to the abovementioned addresses, copy furnish their Division Offices.
- All Regional Directors and Schools Division Superintendents must ensure the dissemination of this memorandum and oversee / monitor the complete submission of the duly-accomplished reports on or before **December 18, 2013**.
- Elementary school districts and high schools that fail to submit the above reports may not be provided with the correct LMs in the appropriate MTB language or the correct TLE sub-component, respectively. Division Superintendents shall be responsible in addressing learner's materials deficiencies resulting therein.
- For dissemination and strict compliance.

[Signature]
Dr. DINA S. OCAMPO
 Undersecretary

Encl: as stated
 Dec. 12, 2013

TO ALL SCHOOLS DIVISION SUPERINTENDENTS

For strict compliance. Please submit/email to RPU at jhbonito@yahoo.com on or before Dec. 16, 2013.

[Signature]
RAMON FELIX G. ABCEDA
 Assistant Regional Director
 Officer In-Charge

12-18-13

TO ALL SECONDARY SCHOOL HEADS:

The attached memorandum is for your compliance as soon as possible, considering the deadline set which is Dec. 18, 2013. Your attention is invited on item # 3. Please see the attached for

For the SDS:

[Signature]
MARIANO B. DE GUZMAN

<Name of Division>
<Region>

CONSOLIDATED DIVISION REPORT ON LEARNERS MATERIALS FOR GRADE 9 TECHNOLOGY AND LIVELIHOOD EDUCATION SUB-COMPONENTS

Note: Please use the enrollment data of SY 2013-2014

Technology & Livelihood Education Sub-Component	Total	Number of Students Enrolled in the TLE Sub-Component						Name of HS
		Name of HS	Name of HS	Name of HS	Name of HS	Name of HS	Name of HS	
Industrial Arts								
1 Refrigeration & Airconditioning Technology								
2 Automotive								
3 Shielded Metal Arc Welding								
4 Electricity								
5 Electronics								
6 Carpentry								
7 Masonry								
8 Plumbing								
Agriculture & Fishery Arts								
9 Food (Fish) Processing								
10 Poultry Production								
11 Horticulture								
12 Agriculture Crop Production								
13 Aquaculture								
Home Economics								
14 Beauty Care (Nail Care) Services								
15 Cookery								
16 Dressmaking								
17 Front Office Services								
18 Handicraft (Needle Craft)								
19 Household Services								
20 Caregiving								
Information & Communication Technology								
21 Technical Drafting								
22 Computer Hardware Servicing								
23 Contact Center Services								
Total								

Prepared by : _____ Certified True and Correct : _____ Date: _____

Signature over printed name _____
Designation: _____

Schools Division Superintendent _____