

Undersecretary for Programs and Projects

RECEIVED 12-11-13

Memorandum

To: **Regional Directors
Schools Division Superintendents
School Heads/Principals
All Concerned**

From: **DR. DINA S. OCAMPO
Undersecretary for Programs and Projects**

Subject: **Submission of Enrolment Data Relative to Grade 3 Learner's Materials in MTB Languages and Technology and Livelihood Education (TLE) Sub-Components**

Date: **December 10, 2013**

Office of the Undersecretary for Programs and Projects
Date: 12-18-13
Time: 2:48
By: [Signature]

- The Department of Education (DepEd) will provide learner's materials (LMs) and teacher's guides (TGs) for all Grades 3 and 9 learning areas, together with the twenty-three (23) sub-components of Grade 9 Technology and Livelihood Education (TLE) to be used starting SY 2014-2015.
- The Grade 3 LMs for all learning areas, except English and Filipino, are being contextualized into nineteen (19) mother tongue-based (MTB) languages. In this regard, all district heads must submit the duly-accomplished Form 1-District thru either of the following means of communication, copy furnish their Division Offices:

Telefax Nos.	(02) 631-3690; 631-4985
Email address	depedimcs_misz01@yahoo.com (for Regions I, II, III, CAR; "0" = Zero) depedimcs_misz2@yahoo.com (for Regions IV-A/B, V, NCR) depedimcs_misz3@yahoo.com (for regions in Visayas) depedimcs_misz4@yahoo.com (for regions in Mindanao)
Thru courier	The Executive Director Instructional Materials Council Secretariat, Department of Education 5th Floor Mabini Building, DepEd Complex, Meralco Avenue, Pasig City

- In the case of TLE in which there are twenty-three (23) sub-components, all high school principals / heads must submit the duly-accomplished Form 2-High School to the abovementioned addresses, copy furnish their Division Offices.
- All Regional Directors and Schools Division Superintendents must ensure the dissemination of this memorandum and oversee / monitor the complete submission of the duly-accomplished reports on or before **December 18, 2013**.
- Elementary school districts and high schools that fail to submit the above reports may not be provided with the correct LMs in the appropriate MTB language or the correct TLE sub-component, respectively. Division Superintendents shall be responsible in addressing learner's materials deficiencies resulting therein.
- For dissemination and strict compliance.

Dr. DINA S. OCAMPO
Undersecretary

Encl: as stated
Dec. 12, 2013

TO ALL SCHOOLS DIVISION SUPERINTENDENTS

For strict compliance. Please submit/email to RPU at jhbonito@yahoo.com on or before Dec. 16, 2013.

RAMON FELIX G. ABCEDA
Assistant Regional Director
Officer In-Charge

12-18-13

TO ALL Public Schools District Supervisors:
The attached memorandum is for your compliance soonest possible, considering the deadline set which is Dec. 18, 2013. Your attention is invited on item #2. Please use the attached forms for the SDS:

[Signature]
MARILYN D. DE GUZMAN

