



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



December 19, 2014

MEMORANDUM TO:

Division Accountant
Division Cashier
Division Supply Officer
School Heads of Implementing Unit s
Bookkeepers, Disbursing Officers of IUs
All Others Concerned

DEC 22 2014
RECORDS SECTION
DEC 22 2014
9:10 AM

There will be a Conference for all School Heads and Financial Staff of the Division Office proper and Implementing Units on December 29, 2014 at the Division Office Conference Hall C, 8:00 AM.

Agenda:

1. Status of Implementation of Audit Observations for 2013
2. Other matters

Kindly bring all necessary documents related the stated subject. Your most preferential attention is enjoined.

Attendance is a MUST. No proxy is allowed.


JOSE L. DONCILLO, CESO VI
Schools Division Superintendent