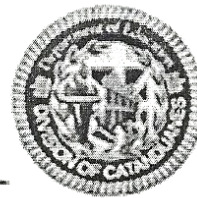




Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes



**MEMORANDUM**

**To:** Public School District Supervisors  
Heads, Public Elementary and Secondary Schools  
All Other Concerned

**From:** *for [Signature]*  
**JOSE L. DONCILLO, CESO VI**  
School Division Superintendent

**Subject:** Request for More Information on the Needs for Bikes and Boats

**RELEASED**  
DepEd-Division of Catanduanes  
RECORDS SECTION  
Date: MAR 20 2015  
Time: 8:45 am  
By: [Signature]

In line with the efforts in making education accessible to all, the Department of Education (DepEd) has initiated "**The Pedals and Paddles Project: Bayanihang Bangka at Bisikleta**" which aims to provide an easier and faster way to go to school to children who live in areas without other means of transportation.

With this, a more comprehensive data gathering using the attached templates will be filled out by those schools/districts which are qualified to avail this project and be submitted to GINA L. CUSTODIO, EPS 1, Adopt-A-School Coordinator, on or before **March 24, 2015**.

Immediate dissemination and compliance to this memorandum is desired.

Data Gathering Report  
Annex A-1 Request for BOATS  
(FOR SCHOOL USE ONLY)

REQUEST FOR BOATS

REGION \_\_\_\_\_  
DIVISION \_\_\_\_\_  
PROVINCE \_\_\_\_\_  
MUNICIPALITY \_\_\_\_\_  
NAME OF SCHOOL \_\_\_\_\_  
SCHOOL ID \_\_\_\_\_  
SCHOOL ADDRESS \_\_\_\_\_

NAME OF STUDENT	LEARNERS' REFERENCE NUMBER	GRADE/ YEAR LEVEL	BIRTHDAY (mm/dd/yyyy)	COMPLETE ADDRESS	NAME OF PARENTS / GUARDIAN	OCCUPATION OF PARENTS / GUARDIAN	DISTANCE FROM HOUSE TO SCHOOL (km)	JUSTIFICATION (Why is there a need for boats?)	CURRENT MEANS OF TRANSPORTATION FROM HOUSE TO SCHOOL (e.g. boat, taxi, barge, etc. or the children just swim?)	AMOUNT SPENT IN TRANSPORTATION (if any)	BODY OF WATER NEEDED TO CROSS (e.g. river, lake, sea)	PARTNER/ RECIPIENT FAMILY (Please put a check if the family has agreed on the given guidelines)
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
<b>TOTAL NUMBER OF STUDENTS IN NEED OF BOATS</b>												
<b>TYPE OF BOAT NEEDED</b>												
Paddled: Capacity: 4-5 children or Motorized: Capacity: 15-20 children (Approximate length: 20ft.)												
<b>TOTAL NUMBER OF BOATS NEEDED</b>												

Accomplished by: \_\_\_\_\_

NAME/DESIGNATION \_\_\_\_\_

CONTACT NUMBER \_\_\_\_\_

Noted by: \_\_\_\_\_

NAME OF SCHOOL HEAD \_\_\_\_\_

CONTACT NUMBER \_\_\_\_\_

TIME AVAILABILITY OF MOBILE PHONE SIGNAL \_\_\_\_\_

TIME AVAILABILITY OF MOBILE PHONE SIGNAL \_\_\_\_\_

NOTE: Please include photos of the body of water needed to be crossed by students in the submission of this report to the Division Office

DONORS: Yellow Boat of Hope Foundation (YBHF)  
Bikes for the Philippines Foundation (BFF)

Data Gathering Report  
 Annex B.1 Request for Bikes  
 (For School Use Only)

**REQUEST FOR BIKES**

REGION \_\_\_\_\_  
 DIVISION \_\_\_\_\_  
 PROVINCE \_\_\_\_\_  
 MUNICIPALITY \_\_\_\_\_  
 NAME OF SCHOOL \_\_\_\_\_  
 SCHOOL ID \_\_\_\_\_  
 SCHOOL ADDRESS \_\_\_\_\_

NAME OF STUDENT	LEARNER'S REFERENCE NUMBER	GRADE/ YEAR LEVEL	BIRTHDAY (mm/dd/yyyy)	COMPLETE ADDRESS	NAME OF PARENTS / GUARDIAN	OCCUPATION OF PARENTS / GUARDIAN	DISTANCE FROM HOUSE TO SCHOOL (km)	TERRAIN OF LAND FROM HOUSE TO SCHOOL (e.g. flat, rocky, up hill, etc)	JUSTIFICATION (Why is there a need for boards?)	SHOE SIZE (inches)	HEAD SIZE (circumference in inches)	LENGTH OF CROTCH TO FLOOR (inches)
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
<b>TOTAL NUMBER OF STUDENTS IN NEED OF BIKES</b>												
<b>TOTAL NUMBER OF BIKES NEEDED</b>												

Accomplished by:

NAME/DESIGNATION \_\_\_\_\_

CONTACT NUMBER \_\_\_\_\_

Noted by:

NAME OF SCHOOL HEAD \_\_\_\_\_

CONTACT NUMBER \_\_\_\_\_

TIME AVAILABILITY OF MOBILE PHONE SIGNAL \_\_\_\_\_

TIME AVAILABILITY OF MOBILE PHONE SIGNAL \_\_\_\_\_

NOTE: Please include photos of the terrain needed to be traversed by students in the submission of this report to the Division Office .