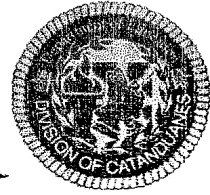




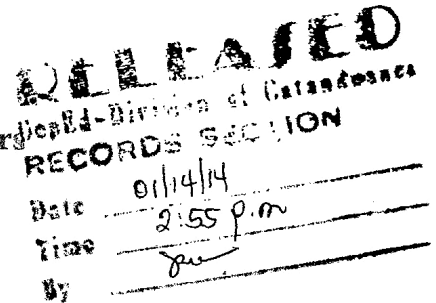
Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



January 14, 2014

To: **Public Schools District Supervisors**

Attention: **District ALS Coordinators**
Mobile Teachers
Literacy Volunteers
Instructional Managers
Facilitators



Please be informed that there will be a conference of all District ALS Coordinators, Mobile Teachers, Literacy Volunteers, Instructional Managers and Facilitators on January 17, 2014 (Friday, 8:00 AM) at ALS Division Office.


Agenda:

1. Terminal Reports
2. Completion Rites
3. Annual Reports
4. Updates
5. Other matters

Bring the following to the conference

1. List of 2014 ALS Beneficiaries/Targets using MIS 001 (Soft copy)
2. 2014 Learners' Profile using MIS 002 (Soft & Hard Copy)
 - DepEd Delivered
 - Basic Literacy Program handled by DALSC & MT
 - Accreditation & Equivalency handled by DALSC & MT
 - DepEd Procured
 - Basic Literacy Program handled by Facilitator
 - Accreditation & Equivalency handled by IM
 - Non DepEd (LGU Funded & Volunteer without honorarium)
 - Basic Literacy Program handled by Facilitator
 - Accreditation & Equivalency handled by IM
3. Teaching Workload
4. Performance Appraisal System for Teachers (PAST)
5. Itinerary of Travel for the month of January 2014

For information, dissemination and strict compliance.


JOSE L. DONCILLO, CESO VI
Schools Division Superintendent
Officer – In - Charge