



*Republic of the Philippines*  
**Department of Education**  
**Region V (Bicol)**  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes



To: Public Schools District Supervisor  
Elementary School Heads  
Teachers

From:   
JOSE L. DONCILLO, CESO VI  
OIC, Schools Division Superintendent

Title: ADDENDUM TO DIVISION MEMORANDUM NUMBER 68, s. 2013  
"Division Training-Workshop for Multigrade Teachers on Multigrade  
Management and Instruction"

Date; September 9, 2013

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1. Additional details regarding meals and snacks on paragraph 3 is as follows:

No registration fee will be required. Meals (3 lunch) and snacks (a.m and p.m for 3 days), training kits and materials shall be charged against Division INSET funds, while transportation expenses shall be charged to school MOOE/ local funds subject to the usual accounting and auditing rules and regulations.

2. For widest information and dissemination.