



Republic of the Philippines  
Department of Education  
Region V(Bicol)

**DIVISION OF CATANDUANES**

Virac, Catanduanes

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June 16, 2017

**RELEASED**

DepEd, Division Office of Catanduanes

RECORDS SECTION

Date: JUN 19 2017

Time: 9:01 A.M.

Initial/Signature: [Signature]

MEMORANDUM TO:

Chief Education Supervisors, SGOD & CID  
Public Schools District Supervisors  
School Principals/Head Teachers/TIC's  
Education Program Supervisors

In preparation for the forthcoming vacancies for Master Teacher I positions in the elementary level, all interested qualified applicants in all districts are advised to submit their pertinent documents for evaluation and ranking in accordance with the criteria as provided in MEC Order No. 10, s. 1979.

The qualification standards for said position are as follows: (Reference: DepED QS Manual for Unique Positions-Revised 1995).

Position	Salary Grade	Level	Education	Experience	Training	Eligibility
Master Teacher I	18	2	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education; and 18 units for a Master's degree in Education or its equivalent	3 years of relevant experience	None required	RA 1080 (Teacher)

Applicants should have the following documents:

1. Letter of Intent
2. Omnibus Certification of Authenticity & Veracity of Documents
3. CSC Form 212 (Personal Data Sheet)
4. Updated Service Records
5. PRC License
6. Board Rating
7. Performance Rating for the last 3 rating periods
8. Copy of Last Approved Appointment
9. Transcript of Records/Special Order
10. Certificate of relevant trainings/seminars attended
11. Other documents relevant to the position applied for

Pertinent papers/documents **duly sealed in a long envelope** must be stamped "Received" at the Records Section (with name, school/district, contact number and position applied for) and be submitted at the Office of the Asst. Schools Division Superintendent not later than JULY 17, 2017. Evaluation will be on JULY 20, 2017, 8:00 AM at the SDO-BAC Office. Applicants are advised to bring their original documents on the day of evaluation for verification purposes.

For dissemination, guidance and compliance.

SOCORRO V. DELA, CESO VI  
Schools Division Superintendent