



Republic of the Philippines
 Department of Education
 Region V (Bicol)
DIVISION OF CATANDUANES
 Virac, Catanduanes

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May 4, 2017

RELEASED

MEMORANDUM TO:

Public Schools District Supervisors,
 Elementary & Secondary School Heads
 Teaching Personnel

DepEd, Division Office of Catanduanes

RECORDS SECTION

Date MAY 07 2018

Time: 2:20 PM

Signature:

This office hereby announces the vacancies for School Principal I position (Secondary). All interested qualified applicants are advised to submit their pertinent documents for evaluation and ranking in accordance with the criteria as provided in DepED Order No. 42, s. 2007:

Criteria	Points
Performance Rating for the last 3 rating periods	30
Experience	10
Outstanding Accomplishments	30
Education	10
Training	10
Potential	5
Psychosocial Attributes & Personality Traits	5

The Qualification Standards are as follows: (Reference: DepED Order No. 39, s. 2007)

Position	Salary Grade	Level	Education	Experience	Training	Eligibility
School Principal I <i>(School Assignment: Bugao NHS, Tinago NHS, Tubli NHS)</i>	19	2	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units	HT for 1 year; or TIC for 2 years; or MT for 2 years; or Teacher for 5 years	40 hours or relevant training	RA 1080 (Teacher)

Applicants should have the following documents:

1. Letter of Intent
2. Omnibus Certification of Authenticity & Veracity of Documents
3. CSC Form 212 (Personal Data Sheet)
4. Updated Service Records
5. PRC License
6. Board Rating
7. Performance Rating for the last 3 rating periods
8. Copy of Last Approved Appointment
9. Transcript of Records/Special Order
10. Certificate of relevant trainings/seminars attended
11. Other documents relevant to the position applied for

Pertinent papers/documents duly sealed in a long envelope (with name, address, contact number and position applied for) must be stamped "Received" at the Records Section and be submitted at the Office of the Asst. Schools Division Superintendent not later than May 21, 2018. Evaluation will be on May 28, 2018, 9AM at the Schools Division Office. Applicants are advised to bring their original documents on the day of evaluation.

For dissemination, guidance and compliance.

SOCORRO V. DELA ROSA, CESO VI
 Schools Division Superintendent