



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region V(Bicol)

**SCHOOLS DIVISION OFFICE OF CATANDUANES**  
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Division of Catanduanes  
**RECORDS SECTION**  
Date: APR 11 2019  
Time: 2:45 P.M.  
Initial/Signature: [Signature]

**Memorandum**

To : Public Schools District Supervisors  
Elementary and Secondary Schools Heads

From :   
**SOCORRO V. DELA ROSA, CESO V**  
Schools Division Superintendent

Subject: **Urgent Submission of Data**

Date : April 11, 2019

1. The Division Monitoring Evaluation and Adjustment Team (DMEA) is presently working on the reports in preparation for the Regional Monitoring Evaluation and Adjustment (RMEA) on April 24-25, 2019.
2. Attached is the matrix for school heads to fill-up. Public Schools District Supervisor shall consolidate such for the district (Elementary) but for secondary, by school. (see enclosure).
3. This urgent report be submitted to Dr. Josefa V. Zape at the CID Office during the "Kumustahan" on Monday, April 15, 2019.
4. For wide dissemination and compliance.

