

RELEASED
14 FEB 2024 5:02



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

UNNUMBERED MEMORANDUM

OSDS-SGOD-YFD-02-14-2024/RBV

To : School Heads of:

Catanduanes National High School
Calatagan National High School
San Andres Vocational High School
Cabugao Integrated School
San Miguel Rural Development HS
Bato Rural Development HS
Baras Rural Development HS
Agban National High School
Gigmoto Rural Development HS
Bagamanoc Rural Development HS
Panganiban NHS, Caic Compound
Viga Rural Development HS
Caramoran School of Fisheries
Supang-Datag NHS
Caramoran NHS

From : By authority of the Schools Division Superintendent

EVA S. TOLENTINO
Administrative Officer V
Officer-in-Charge

Date : February 14, 2024

Subject : **CATANDUANES STATE UNIVERSITY REQUEST TO
CONDUCT CAREER GUIDANCE WITH SENIOR HIGH
SCHOOL LEARNERS**

1. This is to inform the school heads of the schools listed above to accommodate the staff from Catanduanes State University to conduct Career Guidance to Senior High School Learners
2. For information and guidance.



College of Engineering and Architecture

January 24, 2024

MS. SOCORRO V. DELA ROSA, CESO V
 The Secondary Schools Division Superintendent
 Division of Catanduanes
 Virac, Catanduanes

DEPED DIVISION OF CATANDUANES
 RECORDS SECTION

RECEIVED
 30 JAN 2024
 3:00 SHOD [Signature]

RECEIVED
 [Signature] 1:13 pm
 20 JAN 2024

Sir/Madam:

Greetings!

The transition from high school to university marks a pivotal moment in a student's academic journey, emphasizing the significance of making well-informed decisions regarding future academic and career paths. To address this critical juncture, the College of Engineering and Architecture is planning to organize a comprehensive career guidance session specifically tailored for Grade 12 senior high school students across secondary schools within the province.

Our primary objective is to offer valuable insights into our program offerings, including the Bachelor of Science in Civil Engineering (BSCE), Bachelor of Science in Computer Engineering (BSCpE), Bachelor of Science in Electronics Engineering (BSECE), and Bachelor of Science in Architecture (BSArch). This career guidance initiative intends to empower students by providing a thorough understanding of the diverse opportunities within these fields, enabling them to make informed decisions regarding their higher education and future career goals.

In this regard, may I respectfully request permission to your good office to conduct said activity from secondary schools in Catanduanes on February 12-16, 2024.

Enclosed herein are the details of the career guidance schedule and the endorsed letter request from the CatSU president for your perusal. Kindly find the attached documents for your reference.

I hope that this request will merit your approval.

Thank you very much and more power.

Very truly yours,

ENGR. NANETTE M. VALEZA
 CEA, Guidance Facilitator

NOTED:

ENGR. RICHMOND LYN A. SALVADOR
 Department Chairperson

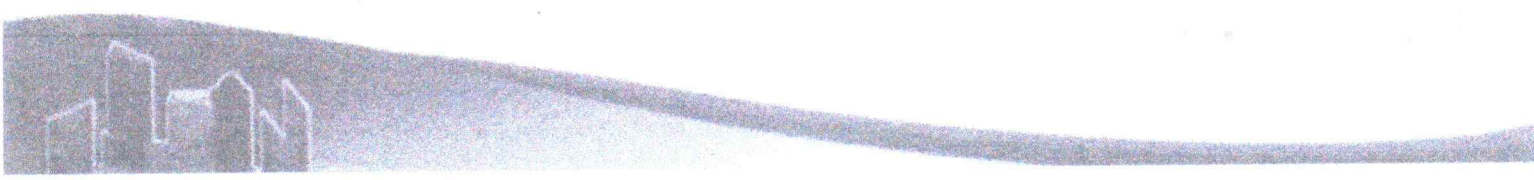
ENGR. PEDRO R. ARCILLA, JR.
 Dean

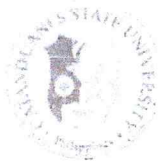
GEMMA G. AGEDO, Ph.D.
 VP, Academic Affairs



CAREER GUIDANCE SHEDULE
February 12 – 16, 2024

| DATE | Municipality / School | TIME |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| February 12, 2024 | Virac <ul style="list-style-type: none">▪ CNHS▪ ICOSA▪ Calatagan HS▪ SAVS | 07:30 – 09:30 A.M. 10:00 – 12:00 A.M. 01:00 – 03:00 P.M. 03:00 – 05:00 P.M. |
| February 13, 2024 | Bato and San Miguel <ul style="list-style-type: none">▪ Cabugao IS▪ San Miguel▪ Bato RDHS | 07:30 – 09:30 A.M. 10:00 – 12:00 A.M. 01:30 – 03:30 P.M. |
| February 14, 2024 | Gigmoto and Baras <ul style="list-style-type: none">▪ Baras RDHS▪ Agban▪ Gigmoto RDHS | 07:30 – 09:30 A.M. 10:00 – 12:00 A.M. 01:30 – 03:30 P.M. |
| February 15, 2024 | Viga, Payo and Bagamanoc <ul style="list-style-type: none">▪ Bagamanoc RDHS▪ Panganiban NHS▪ Panganiban NHS, Cafe Compound▪ Viga RDHS | 07:30 – 09:30 A.M. 10:00 – 12:00 A.M. 01:00 – 02:00 P.M. 03:00 – 05:00 P.M. |
| February 16, 2024 | Caramoran and Pandan <ul style="list-style-type: none">▪ Caramoran School of Fisheries▪ Supang Datag NHS▪ Caramoran NHS▪ PSAT | 07:30 – 09:30 A.M. 10:00 – 12:00 A.M. 01:00 – 02:30 P.M. 03:00 – 05:00 P.M. |





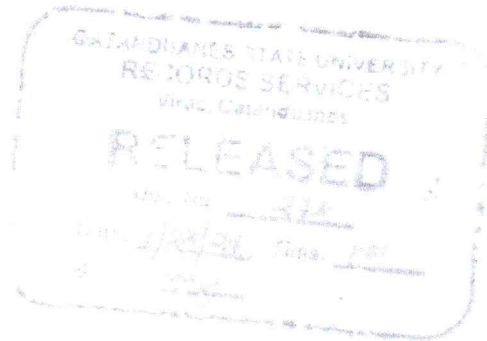
Republic of the Philippines
CATANDUANES STATE UNIVERSITY
 Virac, Catanduanes
 e-mail: catsu1961@catsu.edu.ph
 website: www.catsu.edu.ph : Globe (0917) 31 6325, TrT (0948) 906 5322

Tanggapan ng Pangulo
Office of the President

January 22, 2024

TRAVEL ORDER NO. 077

TO: Engr. Ronnie B. Santelices
 Engr. Karen Joi P. Beo
 Engr. Karl Kenneth S. Araojo
 Engr. Melvin Mcarthur R. Tating
 Ar. Jose G. Ong
 Ar. Jennylen R. Vargas
 Engr. Mark Lester D. Rojas
 Engr. Lino Nero G. Sorra
 Engr. Lyndon T. Buenconsejo
 Engr. Karen A. Bañas
 Engr. Jheo Q. Ibayan
 Engr. Nanette Valeza
 Engr. Rene Constantine Avila
 Engr. Dexter M. Toyado
 Engr. Morris Aquino
 Engr. Jayraid Urbano
 Engr. Mekaela Louise Tarcy
 Ar. Catherine Santillan
 Engr. Mark Nichol C. San Juan
 Through the Dean, College of Engineering and Architecture
 This University



You are allowed to travel on official business to the different secondary schools in the Province of Catanduanes on February 12-16, 2024 to conduct Career Development Program for selected secondary schools, viz.

| Date | Faculty | Schools |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Feb. 12, 2024 | Ronnie B. Santelices Karen Joi P. Beo Karl Kenneth S. Araojo Melvin Mcarthur R. Tating Jose G. Ong Jennylen R. Vargas Mark Lester D. Rojas Lino Nero G. Sorra | Virac and San Andras <ul style="list-style-type: none"> • CNHS • ICOSA • Calatagan HS • SAVS |
| Feb. 13, 2024 | Lyndon T. Buenconsejo Jennylen R. Vargas Karen A. Bañas Jheo Q. Ibayan Lino Nero G. Sorra | Bato and San Miguel <ul style="list-style-type: none"> • Bato RDHS • Cabugao IS • San Miguel RDHS |
| Feb. 14, 2024 | Nanette Valeza Jose G. Ong Rene Constantine Avila Lyndon Buenconsejo Dexter M. Toyado | Gigmoto and Baras <ul style="list-style-type: none"> • Baras RDHS • Agban NHS • Gigmoto RDHS |
| Feb. 15, 2024 | Morris Aquino Jayraid Urbano Mekaela Louise Tarcy Jose G. Ong Lino Nero G. Sorra | Viga, Payo and Bagamanoc <ul style="list-style-type: none"> • Bagamanoc RDHS • viga RDHS • CatsU Panganiban (formerly CAIC) • Panganiban NHS |
| Feb. 16, 2024 | Nanette M. Valeza Rene Constantine Avila | Caramoran and Pandan <ul style="list-style-type: none"> • Caramoran RDHS |



Republic of the Philippines
CATANDUANES STATE UNIVERSITY
 Virac, Catanduanes
 e-mail: catsu1961@catsu.edu.ph
 website: www.catsu.edu.ph | Gais (2017) | 1961-1962

Tanggapan ng Pangulo
Office of the President

| | |
|-------------------------|---------------------------------|
| Mark Morris U. Aquino | • PSAT |
| Jheo Q. Ibayán | • Subang Dalag NHS |
| Mark Lester D. Rojas | • Garamoran School of Fisheries |
| Mark Nichol C. San Juan | |

Travel allowances are authorized in accordance with Executive Order No. 77 dated March 15, 2019.

Please submit a report of travel together with the evidence of travel within ten (10) days upon completion hereof.

PATRICK ALAIN T. AZANZA, Ph.D., J.D.
 SUC President III

Copy furnished:

- The VP for Academic Affairs
- The AD V, HRM Services
- The Resident Auditor
- This University