




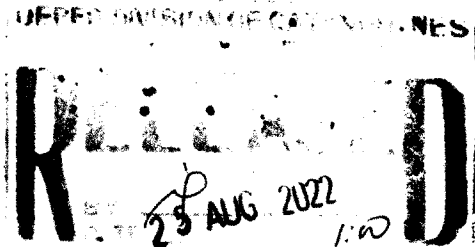
Republic of the Philippines  
**Department of Education**  
Region V – Bicol  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

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Memorandum:

TO : Public Schools District Supervisors  
Elementary and Secondary School Heads  
District/School Property Custodians

FROM:   
**SUSAN S. COLLANO**  
Schools Division Superintendent



SUBJECT: Availability of Self-Learning Modules for Claim

DATE: August 24, 2022

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This is to inform the field that there is a continuous delivery of self-learning modules (SLMs) procured by the central office. The SLMs are piling up in the storage at SDO Hall A because of logistical difficulty.

In this connection, all District Custodians are hereby directed to facilitate the hauling of SLMs to their Schools' District Offices and administer distribution of all SLMs to the respective schools. Public School District Supervisors are likewise directed to supervise and assist in this, particularly in requesting transportation from the LGU for hauling the SLMs.

School property custodians under the direction of their School Heads shall claim their SLMs from their respective District Property Custodians.

Expenses in the hauling of the SLMs may be charged to School MOOE or local funds. Excess or unused modules may be distributed to learners for their references for review or advanced lessons.

For information and compliance.

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