



Republika ng Pilipinas
Kagawaran ng Edukasyon
Rehiyon V – Bicol

TANGGAPANG PANSANGAY NG CATANDUANES

UNNUMBERED MEMORANDUM
OSDS-PER-UM-10-09-2024/MBL

TO: Public Schools District Supervisors
Public Elementary School Heads
Elementary Administrative Officers II

FROM: By Authority of the OIC-Schools Division Superintendent:

[Signature]
ATTY. NORLITO JR. P. AGUNDAY
Attorney III
Officer-In-Charge

**SUBJECT: SUBMISSION OF UPDATED SERVICE RECORD (SOFT COPY) FOR
GSIS RECONCILIATION**

DATE: October 9, 2024

- In connection with the Regional Memorandum No. 1153, s. 2024 titled "Submission of Status Report and Proofs of Request Submitted to DBM and/or Actual Payment for the Reconciled Unpaid Premium Receivables (UPRS), Administrative Officers II are advised to submit soft copy of updated service record of the personnel in the attached list thru personnelsection.ctd@deped.gov.ph not later than **October 14, 2024**.
- In the updating of service records, Administrative Officers II are advised to:
 - Ensure that all leave without pay are accurately reflected in the service record.
 - Include all relevant information for teachers who served as substitutes prior to their permanent appointment. Specify the duration and details of their substitute service.
- For immediate dissemination, guidance and compliance.



San Roque, Virao, Catanduanes
052-8114063
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Kagawaran ng Edukasyon
Rehiyon V – Bicol
TANGGAPANG PANSANGAY NG CATANDUANES

LIST OF PERSONNEL FOR UPDATING OF SERVICE RECORD

Lastname	Firstname	MI
ABAD	SHYRYLL	P
ABRAHAM	JULIE ANN	P
ABUNDO	EDUARDO	G
AGUILAR	MYRIN	J
ALBERTO	KLIFF KEVIN	A
ALBERTO	KAREN	D
ALCANTARA	MESMIN	O
ALCAYAGA	VEVIEN LEIGH	B
ALDAVE	HYRIL	S
AMARO	JENNY	T
AQUINO	MA CECILIA	S
ARCILLA	SHEILA LUISA	S
ARCILLA	JOSE	T
ARCILLA	JO ANNE	M
ARIATE	JENNIFER	S
AUSTERO	ROSA	T
AVILA	MARY GAY	V
AVILA	WINDY	V
AVILA	SHIERYL	R
BAGADIONG	SANDRA MAE	S
BALLUTE	MARK ERVIN	F
BARBA	LILIAN PAULA	F
BAUTISTA	MARICEL	T
BERAQUIT	VIVIAN	S
BERNAL	RUFINO	T
BIAG	GRACE	M
BONIFACIO	EDDIE	R
BORAGAY	WEDALYN	E
BRAGAIS	RICHELLE	D
BRILLANTE	SHIELA	S
BRIOSO	ERIKA MAE	A
BUENO	MAY	S
CABRERA	BABYLYN	R
CABRERA	MICHELLE	T
CADAG	ROWENA	R
CAUSIN	KEY ZELL	S
CAMACHO	RAQUEL VICTORIA	S
CAMACHO	JACKIE LOU	C
CANDELARIA	MA ZEMIA	R
CANDELARIA	MARK JASON	V
CARRANZA	CYNTHIA	R
CENON	HILDA	D
CERBITO	JESSICA	M
CLAVO	CHERRY JOY	T
COLLANO	SUSAN	S
CORNEL	OBED	N
CRUZ	LILIA	T
DE QUIROZ	ARLENE	E
DEL BARRIO	ANGELA OSITA	C
DELA CRUZ	RICHARD	T
DELA ROSA	LOLITA	P
DIAZ	ALAN	A
DIO	DONNA MAE	S
DIO	JACKELYN	D
DOMINGO	SHEILA	S

Lastname	Firstname	MI
DONGUYA	KAREN	L
DUROCA	SHEENA LINN	A
ESPIRITU	IVY	B
EUSEBIO	RHEA	E
EUSTAQUIO	MARCK JOHN	D
EVANGELISTA	MA EDEN	T
EVANGELISTA	KAREN	B
FERNANDEZ	DYAN KAREEN	R
FERRER	SHERYLL	T
FLOR	PEARL	C
FRIAS	ANGELITA	E
GAUCIA	MARK ANTHONY	P
GAN SEE	ROSELLE	V
GARCIA	SANDRA	G
GARCIA	EVELYN	P
GERONA	AIRYL SAMANTHA	O
GIANAN	EVA	T
GIANAN	BERNADETTE JANE	A
GIANAN	CHARLENE	A
GIANAN	ESTRELLA	R
GIANAN	GINA	T
HUIT	RUBY	E
IBARDALOZA	MA. JANINE	G
IBAYAN	JOHANNA	C
ICARO	JENNIFER	T
IDAVA	KRISTINE GAY	C
ISORENA	HAZEL JOY	T
ISORENA	ROSA	D
ISORENA	GLENDA	B
JACOB	RICHELLE	V
JOVEN	MARIBEL	B
LABASANO	MONALIZA	C
LANON	JESUSA	V
LERO	EDEN	V
MAGDAHONG	ARJIE	S
MAGDAHONG	ALDIN	S
MAGISTRADO	DONNA MAE	T
MAGTAGNOB	VIRGINIA	T
MASAGCA	RAMIL	T
MASAGCA	MARIA	T
MASAGCA	NATIVIDAD	V
MASAGCA	RUEL	V
MIRARAN	IAN DEXTER	
MOLINA	CHERRYLL	T
NAPALAN	CRIZANETH	V
NEPOMUCENO	JORY MAE	O
OCRAY	SHIRLEY	T
ODI	RANDY	T
OGENA	CRISCEL	Z
OLINO	CHERRY	O
PABIA	ELEONOR	S
PADUA	MARIA ASHLEY MAE	I
PAGAYANAN	ESTELA	V
PAJAR	MARISSA	S
PANTI	ROCHELLE	V
PANTI	JONA MAY	T

Lastname	Firstname	MI
PAVIA	CECIL	L
PELAGIO	FERDINAND	J
PEÑA	EVA ROSE	
RAMOS	JULIE ANN	B
REYES	BERNADETH	A
REYES	MARISOL	C
RIMA	JOELYN	F
ROBLES	JUDY	F
RODRIGUEZ	ANDRES	P
RODRIGUEZ	NELSON	S
ROJAS	CHEERLYN	T
ROJAS	JINKY	J
ROJAS	REGINA	T
ROMERO	JAY ARR	S
RUBIO	JESSA	J
RUBIO	ROCHELLE	E
RUBIO	BRYAN	C
SACRIS	MARIFE	T
SALE	MELODY	T
SALVADOR	KAREN	S
SAMONTE	MARIA	B
SAMONTE	LEIZL	T
SAN ROQUE	JOY	B
SAPICO	JUNNEF	M
SARMIENTO	AGNES	Q
SARMIENTO	ELAINE	P
SARMIENTO	ROSVIL	D
SARMIENTO	GIAN JAY	A
SEGISMUNDO	JESSA	S
SEÑA	SARAH JANE	D
SODELA	MARIFE	S
SOLEDAD	CHERRY	D
SOLSONA	CHRISTINE JOY	P
SORIAO	ROSANA	O
SUALIBIO	EDILYN	L
SUAREZ	ELVIRA	P
SUAREZ	JIM ROSE	S
SUSI	JOANNA ROSE	O
TABIRAO	GLADYS	V
TABIRARA	MA REMONS	E
TABLATE	LARA ANGELIKA	G
TABLATE	ROBERT	V
TABLIZO	ROSE	T
TABOR	ELMER	V
TABUZO	CHERYL	T
TABUZO	ANALYN	T
TABUZO	RUBY ANNE	S
TALAN	JOAN	T
TALLER	JOAN	M
TANAEL	HAZEL	T
TANON	JEFFREY	S
TAPIA	MARILYN	A
TAPIA	MARY ANN	C
TATAD	ZOHL	R
TAULE	RUZEL	T
TAULE	ASTER JOY	M

Lastname	Firstname	MI
TAYAMORA	BRENDA	M
TAYAS	JAMIE	T
TAYO	UGAYA	T
TAYOBANA	HELEN	M
TEJERERO	MA TERESA	T
TEJERERO	PAUL XAVIER	T
TELEG	ABEGAIL	S
TENERERO	HARLENE JOY	P
TESORO	AIZA	J
TINDUGAN	ROCHELL	T
TIVAR	KRISTINE	V
TOLLEDO	LIEZEL	T
TORCELINO	NAPOLEON	B
TORRECAMPO	MARIA CRISTINA	B
TORRIRIT	ALLAN	T
TRAQUEÑA	ROSE ANN	T
TRINIDAD	JUVY	T
TRINIDAD	JANEL	B
TUAZON	DIVINA	T
TUAZON	JULIE ANN	V
TUBALE	LIZA	B
TUPLANO	MARLOU	R
UBALDE	FRANKIE	T
URBANO	ELIZABETH	S
USERO	CYNTHIA	D
VARGAS	LIZA	T
VARGAS	ZYRA DIANE	L
VARGAS	IHON ANTONY	D
VARGAS	MARIA ELVIRA	T
VILLAMOR	JERRYLYN	B
VILLAMOR	KATHERINE	V
VILLANUEVA	MILA	O
ZUNIEGA	DONNA MAE	D



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Republic of the Philippines
 Department of Education
 REGION V - BICOL



2 October 2024

REGIONAL MEMORANDUM

No. **01153** s. 2024


SUBMISSION OF STATUS REPORT AND PROOFS OF REQUEST SUBMITTED TO DBM AND/OR ACTUAL PAYMENT FOR THE RECONCILED UNPAID PREMIUMS RECEIVABLES (UPRS)

To : Schools Division Superintendents
 School Heads of Implementing Units and Fiscal Autonomous Schools
 All Agency Authorized Officer (AAO) and ERF Handlers

1. This refers to the target set by this Office to achieve at least 60% reduction of UPRs on or before December 31, 2024.
2. This Office took notice of the two (2) Reconciliation Initiatives that were conducted on July and September 2024.
3. In view of the foregoing, this Office would like to request proofs of actual payment (i.e. DVs or ORs received by GSIS) or copies of letter-request submitted to and received by the DBM for funding purposes.
4. Such proofs are expected to be submitted to this Office through this link on or before **October 15, 2024**.

<https://tinyurl.com/proofDV>

5. For information and compliance.


 GILBERT T. SADSAD
 Regional Director

AD-PSU/sjdvil
 10/2/2024



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