

Republika ng Pilipinas
Kagawaran ng Edukasyon

REHIYON V - BICOL

TANGGAPANG PANSANGAY NG CATANDUANES

MEMORANDUM

TO: Kateleen Frances T. Santos, T-III, Supang Datag NHS
Napoleon I. Arcilla, SP I, Mayngaway ES
Jomar T. Francisco, Teacher III, Bato RDHS

FROM: By Authority of the OIC Schools Division Superintendent

Mulit
ATTY. NORLITO JR. P. AGUNDAY
Attorney III, Legal Officer ✓
Officer-In-Charge

SUBJECT: SUBMISSION OF COMPLETION REPORT ON THE
IMPLEMENTATION OF BANYUHAY AND ANGAT LAHAT MODULES:
INDISPENSABLE LEARNING AND DEVELOPMENT PACKAGES
FOR TEACHERS AND EDUCATION LEADERS

DATE: October 9, 2024

1. In compliance to Regional Memorandum No. 01164 s. 2024 titled: *"Submission of Completion Report on the Implementation of Banyuhay and Angat Lahat Modules: Indispensable Learning and Development Packages for Teachers and Education Leaders"*, you are hereby advised to prepare and submit the Individual Work Application Plan (WAP) that shall be implemented in the district or in school.
2. The purpose of submission of the WAP is to assess your learnings and to ensure that it was already implemented in respective districts/schools. More so, please be guided of Division Memorandum 491 s. 2024 re: *Reiteration of L & D Process and Templates in the preparation and implementation of the L & D Activity*.
3. In addition, you are advised to submit the scanned copy of the Program Completion Report by uploading to this link <https://rb.gv/8i948b> on or before December 20, 2024.
4. Enclosed are the following:

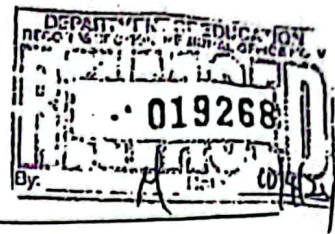
Enclosure No. 1- Program Completion Report Form
Enclosure No. 2- List of Participants during the Training of Trainers
5. For your information, guidance and compliance.



San Roque, Virac, Catanduanes
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catanduanes@deped.gov.ph
www.deped.gov.ph/canduanes
DepEd Tayo - Region V - Catanduanes



Republic of the Philippines
Department of Education
 REGION V - BICOL



2 October 2024

REGIONAL MEMORANDUM
 No. 01164 s. 2024

**SUBMISSION OF COMPLETION REPORT ON THE
 IMPLEMENTATION OF BANYUHAY AND ANGAT LAHAT
 MODULES: INDISPENSABLE LEARNING AND DEVELOPMENT
 PACKAGES FOR TEACHERS AND EDUCATION LEADERS**

To : Assistant Regional Director
 Schools Division Superintendents
 Chiefs of Functional Divisions
 Unit/Section Heads
 Secondary School Heads
 Elementary School Heads
 All Others Concerned

SCOO OFFICE
RECEIVED
 Date: 10/7/24
 Time: 2:15

1. The Department of Education thru the Human Resource Development Division is committed in developing human resources and in addressing their professional and personal needs. With this concept, the HRDD conducted the Training of Trainers on Banyuhay and Angat Lahat Modules: Indispensable Learning and Development Packages for Teachers and School Leaders in **thirteen (13) Divisions** on **December 1-3, 2023** and **July 1-3, 2024** for **DepEd ROV Employees**.
2. One of the requirements of the above-mentioned activity was to document the initial gains of the training effectiveness utilizing the Kirkpatrick evaluation model. It involves measuring the participants' Daily Evaluation and End-of-Program Evaluation (Level 1- Reaction Level) and Pre and Post Test Results (Level 2-Learning Level).
3. Another requirement of the said TOT was the preparation and submission of individual Work Application Plan (WAP) which shall be implemented in SDOs, Schools and Regional Office in CY 2024 and early part of CY 2025. This is to measure whether participants truly impacted by the learning and if they are applying what they have learned (Level 3-Behavior).
4. In this regard, participants are requested to submit the scanned copy of the **Program Completion Report** by uploading to this link <https://rb.gy/8i948b> on or before of the following dates:
 - Division/School participants - **December 20, 2024**
 - Regional Office participants - **February 21, 2025**



Address: Regional Center Site, Rawis, Legazpi City, 4500
 Telephone Nos.: 0969 516 9555
 Email Address: region5@deped.gov.ph
 Website: <https://region5.deped.gov.ph/>





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5. Attached in this Memorandum are Enclosure No. 1. Program Completion Report Form; and Enclosure No. 2. List of Participants during the Training of Trainers.
6. Immediate dissemination of and compliance with this Memorandum is desired.


GILBERT T. SADSAD
Regional Director

Encls: As stated
To be indicated in the Perpetual Index
Under the following subjects:
EMPLOYEE WELFARE
LEARNING AND DEVELOPMENT

HIRDD/rstb/cpg
10/02/2024



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Enclosure 1: Program Completion Report Form

PD PROGRAM COMPLETION REPORT

Program Owner: <i>(Name of Functional Division, Unit/ Section, SDO, School)</i>		
Contact Person:	Designation:	
Contact No.	Email Address:	
Program/Course Title:		
Date/s of Conduct:		
Venue:		
Total No. of Participants	Male:	Female:
Executive Summary: <i>(May include the program description and its objectives, and the daily proceedings of the conduct of the program.)</i>		
M and E Analysis <i>Please refer to the attached M and E report.</i>		
General Comments and Issues Encountered <i>In this section make any general comments about the program and identify any issues encountered in relation to its:</i>		
<ul style="list-style-type: none"> • <i>Delivery</i> <ul style="list-style-type: none"> - <i>resource persons/learning facilitators</i> - <i>participants</i> - <i>content of program</i> - <i>delivery strategies</i> - <i>training materials</i> • <i>management</i> <ul style="list-style-type: none"> - <i>prior to delivery</i> - <i>during the training proper</i> - <i>other issues</i> 		
Photo Documentation		
<ul style="list-style-type: none"> • <i>Must be PDF File</i> • <i>5 pictures per day only</i> • <i>Each day should contain description</i> 		



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Recommendations

In this section discuss any recommendations you may have to improve future programs and policy actions. Suggestions may cover program management, facilitation, session guides, resource materials, other concerns.

I hereby declare the information provided in this program completion report is true and correct and there have been no misleading statements, omission of any relevant facts nor any misinterpretation made. I further allow DepEd-NEAP to investigate the authenticity of all documents submitted.

I agree that DepEd-NEAP to be the co-owner of all the data gathered and the copyright of any publication of the use of these data.

Prepared by:

Program Manager

Noted by:

Immediate Supervisor

***Attached here are the Actual Participants Profile Sheet and Financial Report**



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Enclosure 2: List of Participants in the TOT on Banyuhay and Angat Lahat Modules: Indispensable Learning and Development Packages for Teachers and Education Leaders

A. SDO Participants

DIVISION	NAME	POSITION	SCHOOL
1. Albay	Markson B. Teope	Teacher III	Calpi ES
	Louie B. Lasalito	Principal I	Bonbon NHS
	Joanna Paula R. Cortez	Principal I	Oas East CS
	Mercy B. Tan	MT I	Malabog NHS
	Maria M. Eloisa Arellano	SEPS	SGOD
2. Camarines Norte	John Rey R. Buan	Teacher I	Rizal NHS
	Maria Gracia E. Baluca	EPS II	SGOD
	Noel S. Rafael	SEPS	SGOD
	Leusin Q. Alvarez	EPS II	SGOD
	Alejandro A. Cadiz	MT I	Rizal NHS
3. Camarines Sur	Maria Donnah E. Alpon	MT I	Calabanga West CS
	Francis E. Quirona	Teacher III	Colacling NHS
	Princess Villadrez	HT I	Don Scr villano Platon Memorial HS
	April B. Motos	PDO	SGOD
	Joan G. Briñas	Teacher III	Del Rosario ES
	Roy Randolph P. Quiñones	Teacher I	Bato NHS
	Kent Francis P. Llanes	Teacher III	Supang Datag NHS
4. Catanduanes	Kateleen Frances T. Santos	Teacher III	Supang Datag NHS
	Napoleon I. Arcilla	SP I	Maygnaway ES
	Jomar T. Francisco	Teacher III	Bato Rural Development HS
5. Masbate Province	Hazel Joy I. Ramos	Teacher I	Umabay Exterior CS
	Mary Joy D. Ramirez	Teacher III	Dimasalang CS
	Glenn E. Eyas	MT I	Monreal NHS
6. Sorsogon Province	Ian H. Camposano	Teacher III	Tiri ES
	Lorena B. Obida	Teacher III	Gallanosa NHS
	Christine M. Adivino	Teacher III	Dinapa NHS
	Frederick Joseph C. Jimenez	Teacher III	Donsol East CS



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	Vanessa T. San Diego	Teacher III	Donsol Comprehensive HS
	Lawrence Patrick G. Enriquez	Teacher I	Siuton NHS
	Frederick G. Robelas	TIC	Cocok-cabitan ES
	Ervin G. Balaston	Teacher III	Bulan National High School
7. Iriga	Maricel B. Bernal	SP I	Santiago Integrated School
	Salvacion B. Felices	SSP II	San Antonio HS
	Cynthia T. Montañez	EPS	CID
	Christianne O. Romano	Teacher II	Sto. Niño NHS
8. Naga	Lynn R. Prilles	AP II	Camarines Sur NHS
	Antonette C. Maristela	EPS II	SDO
	Elvie R. Rodriguez	Teacher II	
	Rose M. de Matta	SH	Balatas NHS
	Winnife S. Urot	SP I	Panicuason ES
9. Ligao	Marco Xeiuss B. Celon	Teacher I	LCNTVHS
	Jerry Finn P. Ruivivar	Teacher II	Amtic NHS
	Aurea Kristine P. Ruivivar	MT II	Oma-Oma ES
	Ma. Cristina L. Consuelo	Teacher III	Paulba NHS
	Emalyn G. Rempis	SEPS	SGOD
	Diego A. Perciana	Teacher III	Princesa Memorial HS
	Jeric C. Diño	Teacher III	Paulba NHS
	Honeylou M. Llarena	Teacher I	Cavasi ES
	Suzette P. Barcena	Teacher III	Barayong NHS
10. Legazpi	Rucelyn T. Jaucian	Teacher III	Legazpi City NHS
	Cecilia B. Pontoja	EPS	CID
	Mark A. Valladolid	Teacher III	Legazpi City Science HS
	Lenny A. Artiaga	Teacher III	Arimbay ES
11. Tabaco	Julius Martin M. Abainza	Teacher I	Tabaco NHS
	Arby B. Bonde	TIC	Tabiguian ES
	Marife Molato	Teacher I	San Antonio NHS
	Romadel Gonzalo	Teacher I	Bantayan NHS
12. Sorsogon City	Michael G. Domanais	MT II	SGOD



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	Michael L. Delgado	Teacher III	Sorsogon Pilot ES
	Christian D. Mendina	Teacher III	Sorsogon NHS
	Zarren P. Benzon	SST I	Sorsogon NHS
13. Masbate City	Mary Ann C. Capinig	Teacher III	Masbate NCHS
	Kristel Ann R. Hermosa	Teacher III	Masbate NCHS
	Chona R. Ragasa	MT II	Masbate NCHS
	Bernadine A. Dechavez	Teacher III	Masbate NCHS