



Republika ng Pilipinas
Kagawaran ng Edukasyon

REHIYON V - BICOL


TANGGAPANG PANSANGAY NG CATANDUANES

UNNUMBERED MEMORANDUM

OSDS-SGOD-UM-04/04/2024/SSC

To : **RAMON T. TEMPLONUEVO**, Principal II – Gigmoto RDHS
EFREN O. MATIENZO, Principal I – Palumbanes Integrated School
ALEX T. HABANA, Head Teacher IV – Codon NHS
LINA TAYAS, Principal I – Bote Integrated School
IRENE T. TORZAR, Principal II – Cabugao Integrated School

By Authority of the Schools Division Superintendent

From : **ATTY. NORLITO JR, P. AGUNDAY**
Attorney III-Legal Officer
Officer-In-Charge 

Subject: **PROVISION OF TECHNICAL ASSISTANCE ON THE PREPARATION OF SCHOOL GOVERNANCE COUNCIL-FUNCTIONALITY ASSESSMENT TOOL (SGC-FAT) MOVs**

Date : April 4, 2024

1. In view of the Uploading of the School Governance Council Functionality Assessment Tool-Means of Verification (SGC-FAT-MOVs) on April 15-19, 2024 to the provided link by the Central Office Bureau of Human Resources and Organizational Development-School Effectiveness Division (BHROD-SED), **you are hereby advised to report at the SDO-SGOD Office for the provision of Technical Assistance by the SDO Composite Team in the preparation of SGC-FAT MOVs on April 5, 2024, 8:30 in the morning.**
2. Further, please bring your available MOVs for validation by the composite team.
3. This unnumbered memorandum shall serve as your Authority to Travel. Travel and other incidental expenses shall be charged against the school MOOE fund subject to the usual accounting and auditing rules and regulations.
4. For information and guidance.

SGOD/SMME/SSC
04/04/2024



San Roque, Virac, Catanduanes
052 - 8114063
catanduanes@deped.gov.ph
www.depedvicatanduanes.com
DepEd Tayo - Region V - Catanduanes