




Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

UNNUMBERED MEMORANDUM

SGOD-UM-02-23-2024/ESU

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Education Program Supervisors
Public School District Supervisors
PPAs Program Owners
All Others Concerned

From: 
SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent

Date: February 23, 2024

Subject: **Programs, Projects, and Activities (PPAs) Chargeable to Human Resource Development (HRD) 2024 Current Fund**

1. To facilitate the ease implementation of programs, projects, and activities chargeable to the HRD fund, the SGOD thru HRD section provides the **List of 2024 Programs, Projects, and Activities** (PPAs) with corresponding amount and schedule to be conducted this year.
2. These PPAs are reflected in the 2024 Work and Financial Plan of the HRD fund approved by the Schools Division Superintendent and by the Regional Office in the Program Management Information System (PMIS).
3. The identified Program Owners are advised to prepare the Activity Proposal, Purchase Requests, Program Implementation Plan, Division Memorandum and other pertinent documents relative to the conduct of the training. Please provide a copy of the approved documents to the HRD Section prior to the conduct of the activity.
4. Program Owners are also in-charge to facilitate the delivery of the training, as well as monitoring, and evaluation of the results and activities.
5. Likewise, a copy of the SDS-approved Program Completion Report must also be submitted to the HRD Section to be able to tag the program/activity as "Accomplished/Completed" in PMIS before the quarterly Division PIRPA.



San Roque, Virac, Catanduanes

052-8114063

catanduanes@deped.gov.ph

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6. For programs, that need adjustment in the activities, physical target and schedule, please seek approval of the ASDS/SDS in writing and provide a copy to the Planning Officer and PMIS-HRD In-Charge. The adjustment of activities in the PMIS is done quarterly, right after the Division PIRPA.
7. To apply for the CPD Units of the training, please coordinate with the HRD Section for the documentary requirements and processes. The CPD Unit application needs at least one and a half month to be processed in the Region.
8. Attached in this memorandum are the following:
 - a. List of Programs, Projects, and Activities chargeable to HRD fund
 - b. Links where to download the templates for Activity Proposal, Purchase Requests, Program Implementation Plan, Program Completion Report.
9. For guidance and compliance.



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Enclosure to Unnumbered Memorandum

List of 2024 Programs, Projects, and Activities (PPAs) Chargeable to HRD Current Fund (Source: PMIS 2024)

Program	Output	Activities	Indicators	Physical Target	Target Month	Amount	Legal Bases	Program Owner
HOTS-PLP	Trained Teachers on HOTS-PLP		Number of teachers trained	75	September 2024		NEAP Priority	SGOD-HRD Carol Gil Elizabeth Urbano
		DSOW	Number of activities conducted	1		24,000		
		Training on HOTS-PLP	Number of activities conducted	2		235,500		
Instructional Leadership Training	Trained Elementary School Heads on ILT		Number of SH trained	234	July 2024		NEAP Priority	SGOD-HRD Carol Gil Elizabeth Urbano
		DSOW	Number of activities conducted	1		18,000		
		Training on ILT	Number of activities conducted	4		373,800		

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Program	Output	Activities	Indicators	Physical Target	Target Month	Amount	Legal Bases	Program Owner
NQESH Training Program	Trained Head Teachers and TIC as Aspiring Principals		Number of head teachers / teachers-in-charge trained	100	April 2024		NEAP Priority	SGOD-HRD Carol Gil Elizabeth Urbano
		DSOW	Number of activities conducted	1		24,000		
		Training on NQESH Program	Number of activities conducted	2		262,000		
Induction Program for Beginning Teachers (IPBT)	Trained School Heads on IPBT		Number of SH trained	268	March 2024		DepEd Region V Priority	SGOD-HRD Carol Gil Elizabeth Urbano
		DSOW	Number of activities conducted	1		6,000		
		Orientation on IPBT	Number of activities conducted	2		211,600		





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Program	Output	Activities	Indicators	Physical Target	Target Month	Amount	Legal Bases	Program Owner
Digital Literacy – Be Internet Awesome	Trained teachers on Digital Literacy – Be Internet Awesome		Number of teachers trained	50	May 2024		DEDP 2023-2028	SGOD-HRD Carol Gil Elizabeth Urbano
		DSOW	Number of activities conducted	1		18,000		
		Training on Digital Literacy - Be Internet Awesome	Number of activities conducted	1		122,000		
Contextualization of Program and Innovations in English and Reading	Trained teachers on Contextualization of Program and Innovation in English and Reading		Number of teachers trained	60	April 2024		DEDP 2023-2028	CID-EPS for English, Gina Pantino
		DSOW	Number of activities conducted	1		12,000		
		Training on Contextualization of Program	Number of activities conducted	1		132,000		





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Program	Output	Activities	Indicators	Physical Target	Target Month	Amount	Legal Bases	Program Owner
English for Math Enhancing English Language and Skills for Math Learners	Trained teachers on Enhancing English Language and Skills for Math Learners		Number of teachers trained	60	May 2024		DEDP 2023-2028	CID-EPS for Mathematics , Jezrahel Omadto
		DSOW	Number of activities conducted	1		6,000		
		Training on Enhancing English Language and Skills for Math Learners	Number of activities conducted	1		132,000		
8-Week Curriculum Plus	Trained teachers on 8-Week Curriculum Plus		Number of teachers trained	140	June 2024		DEDP 2023-2028	CID- All Learning Areas
		DSOW	Number of activities conducted	1		12,000		
		Training on 8-Week Curriculum Plus	Number of activities conducted	2		391,000		





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Program	Output	Activities	Indicators	Physical Target	Target Month	Amount	Legal Bases	Program Owner
Project CHEERS-Child Mapping and Early Registration System and Data Management on BEIS	Oriented School Heads on Child Mapping and Early Registration System and Data Management on BEIS		Number of SH oriented	234	July 2024		DEDP 2023-2028	SGOD-PRS, Rey Bonayon
		DSOW	Number of activities conducted	1		12,000		
		Orientation on CHEERS and Data Mgt on BEIS	Number of activities conducted	2		338,100		
Alternative Delivery Mode	Oriented School Heads on the Implementation of ADM		Number of SH oriented	100	February, 2024		DEDP 2023-2028	CID-ADM, Jesslyn Taway
		DSOW	Number of activities conducted	1		6,000		
		Orientation on ADM	Number of activities conducted	1		154,000		

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Program	Output	Activities	Indicators	Physical Target	Target Month	Amount	Legal Bases	Program Owner
Adolescent Reproductive Health	Trained Homeroom Guidance Teachers on the Adolescent Reproductive Health		Number of teachers trained	100	February 2024		DEDP 2023-2028	SGOD-SHN and YFD, Dr. Kristine Santelices and Rosario Vegim
		DSOW	Number of activities conducted			6,000		
		Capacity Building on the Adolescent Reproductive Health	Number of activities conducted			148,100		
Gender and Development	Trained teachers and SDO personnel on Gender and Development		Number of trained teachers and personnel	200	July, 2024		RA 9710	HRMO-GAD Focal Person, Mark Lester Urbano
		DSOW	Number of activities conducted	1		6,000		
		Training on GAD	Number of activities conducted	1		172,000		





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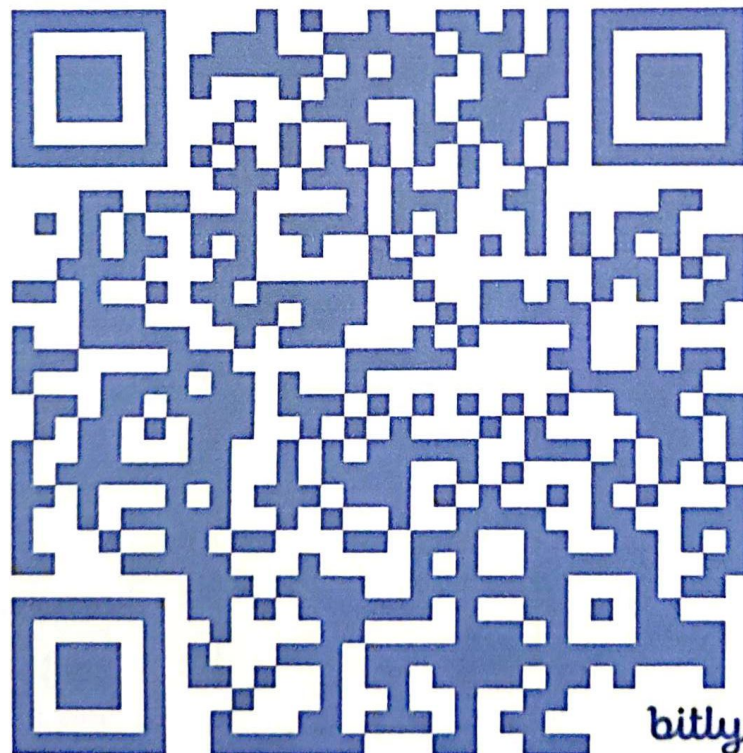
Enclosure to Unnumbered Memorandum

Link to download the following templates from a shared folder in One Drive:

- *Activity Proposal*
- *Purchase Request*
- *Program Implementation Plan*
- *Program Completion Report*

Please use Microsoft account when prompted.

<https://bit.ly/42NsEcA>



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