



Republic of the Philippines
Department of Education

REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES
SAN ROQUE, VIRAC, CATANDUANES

UNNUMBERED MEMORANDUM

SGOD-UM-08-29-2024/MBB

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Public Schools District Supervisor of Caramoran North & South
Public Elementary School Heads of Caramoran North & South
All Others Concerned

FROM : **CECILE C. FERRO, CESO VI**
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

SUBJECT: PARTICIPATION TO THE EDUCO TRAINING OF TRAINERS (TOT) ON
THE EFFECTIVE USE OF THE CHILD RIGHTS AND WELLBEING MANUAL
AND TOOLKITS

DATE : August 29, 2024

1. Attached is a letter from EDUCO Philippines on the conduct of Training of Trainers (ToT) o the Effective Use of the Child Rights and Wellbeing Manual and Toolkits on August 31 – September 1, 2024 at E-Crown Hotel, Virac, Catanduanes.
2. The activity aims to capacitate the Supreme Elementary Learners Government (SELG) Advisers with the knowledge and skills to effectively utilize the Child Rights and Wellbeing Toolkits and enhance their knowledge and capacities in promoting child rights and wellbeing.
3. The expected participants is found in the enclosure to this memorandum. However, participation to this activity is on VOLUNTARY BASIS only.
4. EDUCO Philippines will cover travel, accommodation, and meals of the participants for the entire duration of the training.
5. Since the activity falls on a Saturday and Sunday, all participating teaching and non-teaching personnel shall be granted with corresponding service credits/COC pursuant to DepEd Order No. 53, s. 2003 re: Updated Guidelines on Grant of Vacation Service Credits to Teachers and 5.3 letter K on Joint Circular No. 2, s. 2004 of the Civil Service Commission (CSC) and Department of Budget and Management (DBM), Non-Monetary Remuneration for Overtime Services Rendered dated October 4, 2004.
5. For information and guidance.

SGOD/mbb
8/29/2024



San Roque, Virac, Catanduanes
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SAN ROQUE, VIRAC, CATANDUANES

Enclosure to Unnumbered Memorandum s. 2024

LIST OF PARTICIPANTS

No.	Name	School	Position
1	JOEY B. LUMABI	BOCON ES	SELG ADVISER
2	SARAH JANE D. SEÑA	DATAG CENTRAL ES	SELG ADVISER
3	EDCEL SJ. SALES	PALUMBANES IS	SELG ADVISER
4	MA. JEYA B. TURBOLENCIA	OBI ES	SELG ADVISER
5	LINDA R. VALENZUELA	MAUI ES	SELG ADVISER
6	CAREN V. SOFRANES	IYAO ES	SELG ADVISER
7	JESSIL C. SORIANO	PANIQUE ES	SELG ADVISER
8	RHODORA F. BALUTE	CARAMORAN CENTRAL ES	SELG ADVISER
9	MALBE R. TATEL	DARIAO ES	SELG ADVISER
10	MARK ERVIN F. BALUTE	BUENAVISTA ES	SELG ADVISER
11	FE T. RANIDO	MABINI ES	SELG ADVISER
12	ELVY N. SAMUDIO	HITOMA-BULALACAO ES	SELG ADVISER
13	EDDIE I. FERNANDEZ	TUCAO MAYSURAM IS	SELG ADVISER
14	JERRY M. SAPICO	SAN JOSE ES	SELG ADVISER
15	MARY JOY V. SAPICO	GUIAMLONG ES	SELG ADVISER
16	JEANNE T. VERA	CAMBURO ES	SELG ADVISER
17	JEFRED M. SAN JUAN	TUBLI ES	SELG ADVISER
18	DANTE S. DEL BARRIO	SABLOYON ES	SELG ADVISER
19	DIANA U. LUMABI	SUPANG ES	SELG ADVISER
20	ARLENE T. QUILLOY	MILAVIGA IS	SELG ADVISER
21	LADY MARINEL T. MANLANGIT	SALVACION ES	SELG ADVISER
22	NORMA B. ALANO	INALMASINAN ES	SELG ADVISER
23	DELFIN I. DE LEON	CARAMORAN NORTH DISTRICT	PSDS



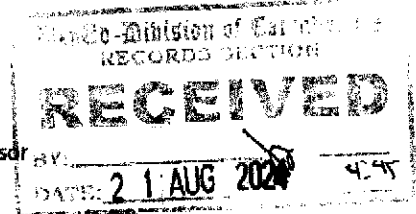
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21 August 2024



CECILE C. FERRO CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent
Division of Catanduanes

Attention: **DELFIN I. DE LEON**
Public School District Supervisor
Caramoran District



Dear ASDS Ferro:

Greetings!

First, we would like to convey our appreciation for your continued support of Educo Philippines programs for children that focus on safe, equitable, and quality education, where children enjoy their rights, develop their full potential, and lead a life of dignity. EDUCO is a global development NGO present in the Bicol Region since 2005, working in partnership with schools, communities, and local governments.

Educo Philippines is implementing Project ChildGov: Social Innovation for Mainstreaming Child Rights in Governance, which aims to empower children to organize themselves and exercise their agency to promote human rights and accountability. In line with this, we will be conducting a **Training of Trainers on the effective use of the Child Rights and Wellbeing Manual and Toolkits on August 31 - September 1, 2024 at 8:00 - 5:00 PM**, in Virac (*the exact venue will be communicated to you soon*).

This training is designed to capacitate our **Supreme Elementary Learners Government (SELG) Advisers** with the knowledge and skills to effectively utilize the Child Rights and Wellbeing Toolkits and enhance the knowledge and capacities of SELG Officers in promoting child rights and well-being. Through this capacity-building initiative, participants will gain a deeper understanding of child rights and their connection to overall child well-being. By the end of the training, participants will be able to:

1. Familiarize themselves with the Child Rights and Wellbeing Toolkits designed for Rights Holders and Duty Bearers.
2. Develop a comprehensive plan of action for the rollout sessions and implementation of the awareness campaign in their respective schools.

Relative thereto, may we invite your **Public School District Supervisor (PSDS) and 22 School SELG Advisers** from Caramoran to participate in this Training of Trainers. The participants herein are also expected to roll out/cascade with their SELG officers in their respective schools and/or with other SELG advisers in their respective districts or division-wide as may be directed by SDO Catanduanes. Attached below is the list of invited participants.

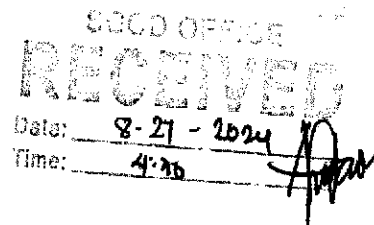
Educo Philippines will cover travel, accommodation, and meals for the entire duration of the training. To confirm the participation of the invited participants, kindly fill out the form in the link below on or before August 26, 2024: (*Please refer to the attached list of participants per activity before registering*)

Registration – Participants for ToT Child Rights and Wellbeing Toolkit: <https://forms.office.com/e/ybrmfv5hN1b>. If you have queries, you may reach out to our assigned Program Officer **Mr. Venjie A. Cabria**, through his mobile number **0927 552 1604**, or email at venjie.cabria@educop.org.

THANK YOU!

Sincerely,

ADAN KRISTOFFER MONTERDE
Area Manager - Catanduanes



Note: Kindly furnish us with a copy of the memorandum to be released with this invitation for reference.