

# Department of Education REGION V - BICOL

SCHOOLS DIVISION OFFICE OF CATANDUANES

UNNUMBERED MEMORANDUM OSDS-PER-UM-04-24-2024/FPC

To:

Assistant Schools Division Superintendent

SDO Chiefs, Section/ Unit Heads

Public Schools Division Supervisors/In-Charge of the District

Public Elementary/ Secondary School Heads

All Other Concerned

From:

SOCORRO V. DELA ROSA, CESO V Schools Division Superintendent

Date:

April 24, 2024

Subject:

INVITATION TO VIRTUAL ORIENTATION ON THE INTERIM

GUIDELINES FOR THE OFFICE PERFORMANCE PLANNING AND ASSESSMENT FOR FY 2024 ONWARDS (DM-OUHROD-2024-0586)

1. This is to inform all concerned officials and heads of functional offices/ schools in the SDO and schools to attend the Virtual Orientation on the Interim Guidelines for the Office Performance Planning and Assessment for FY 2024 Onwards (DM-OUHROD-2024-0586) with the following schedules:

Participants per Batch	Schedule	Time	
Batch 2: Schools Division Office	May 2, 2024 (Thursday)	8:00 AM to 12:00 NN	
Batch 3: Schools	May 3, 2024 (Friday)		

- 2. The SEPS for Planning and Research Section, the School Heads of the IUs Schools, and Central Schools are enjoined to participate in the said virtual orientation.
- 3. The pre-activity registration link/ QR code and the indicative program of activities are attached in the enclosed memorandum.
- 4. For more information on this activity, you may contact Ms. Lizette Anne L. Carpio or Ms. Ma. Mystica P. Esparas-Yu Oh, DepEd BHROD-HRDD RPMS focal through 8470-6630 or <a href="mailto:bhrod.hrdd@deped.gov.ph">bhrod.hrdd@deped.gov.ph</a>.
- 5. For information and dissemination.











Bepublika ng Pilipinas

## Department of Education

#### OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

#### MEMORANDUM DM-OUHROD-2024-0640

TO

Undersecretaries Assistant Secretaries

Bureau and Service Directors

Regional Directors

Assistant Regional Directors Schools Division Superintendents

Assistant Schools Division Superintendents

Chiefs of Functional Divisions

Public Elementary and Secondary School Heads

All Others Concerned

FROM

WILFREDO E. CABRAL

Officer-in-Charge, Office of the Undersecretary for Human Resource and

Organizational Development

VIRTUAL ORIENTATION ON THE INTERIM GUIDELINES FOR THE

OFFICE PERFORMANCE PLANNING AND ASSESSMENT FOR FY 2024

ONWARDS (DM-OUHROD-2024-0586)

DATE

08 April 2024

Pursuant to the Interim Guidelines for the Office Performance Planning and Assessment for FY 2024 Onwards (DM-OUHROD-2024-0586) which was released by this Office last March 27, 2024 (Wednesday), all concerned Officials and Heads of Offices/Functional Offices/Schools in the Central Office (CO), Regional Offices (ROst, Schools Division Offices (SDOs), and Schools are invited to attend the Virtual Orientation on April 19, May 2 and 3, 2024 with three (3) batches, respectively, to witt

Participants Per Batch	Schedule	Time
Batch 1: Central Office	April 19, 2024 (Friday)	
Batch 2: Regional Offices and School Division Offices	May 2, 2024 (Thursday)	8.00 AM to 12:00 NN
Batch 3: Schools	May 3, 2024 (Friday)	
Batch 3: Schools	*	





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Email Address: user. Wod@depad gov at Websites https://www.seped.gov.ph

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### This activity aims to:

- a. discuss in detail the Interim Guidelines on Office Performance Planning and Assessment for FY 2024 Onwards and the salient features and parts of the new OPCR Form;
- discuss and emphasize the importance of the integration and translation of DepEd's Organizational Outcomes and priorities into tangible office performance targets; and
- c. provide further guidance and clarifications to possible issues and concerns on the implementation of the interim guidelines and the use of the new OPCR Form for FY 2024 onwards.

The indicative program of activities is attached in Annex A.

Pre-activity registration of online participants is requested at the link/QR code below. The online meeting link shall be provided only upon pre-registration.





Reference materials shall be provided upon completion of both the pre-registration form and post-activity evaluation form.

For more information on this activity, please contact Ms. Lizette Anne L. Carpio or Ms. Ma. Mystica P. Esparas-Yu Oh, DepEd BHROD-HRDD RPMS focal through 8470-6630 or abroad-heddendeped someth.

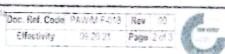
For dissemination and compliance.







Email Address: uses.brod@deped.gov.pn Website: https://www.deped.gov.ph



#### Annex A

TIME	ACTIVITY	RESPONSIBLE PERSON
8:00 AM to 8:30 AM	Opening Program      Opening Prayer     Welcome Remarks     Acknowledgement of the Participants     Context Setting and Objectives     Expectation Setting	HRDD Facilitator
8:31 AM to 9:30 AM	Session 1: Presentation of the Interim Guidelines on the Office Performance Planning and Assessment for FY 2024 Onwards and Revised OPCR Form.  Rationale DepEd Organizational Goals and Outcomes Legal Bases Salient Features and Parts of the OPCRF	Undersecretary Wilfredo E. Cabral (Resource Person)
9:31 AM to 9:40 AM	Health Break	
9:41 AM to 11:00 AM	Continuation of the presentation on the newly prescribed OPCRF Template  Office Performance Management Flowchart Step-by-step guide in Accomplishing the OPCRF following the RPMS Cycle Ratee Rater Approving Matrix	
11:01 AM to 11:11 AM	Health Break	
11:12 AM to 11:45 AM	Open Forum	
11:46 AM to 12:00 NN	Closing Program  Activity Evaluation Closing Remarks Photo Opportunity	HRDD Facilitator





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