



Republic of the Philippines
Department of Education
REGION V - BICOL



Office of the Regional Director

September 26, 2024

REGIONAL MEMORANDUM

No. 01123 s. 2024

**BIDS AND AWARDS COMMITTEE (BAC) TRAINING AND ORIENTATION
SEMINAR ON THE PROCUREMENT PROCESS AND THE REVISED IRR OF
RA 9184 FOR IMPLEMENTING UNITS**

To : Schools Division Superintendents
School Heads of Secondary School Implementing Units
All Others Concerned

1. In order to foster efficiency and effectiveness among our Secondary School Implementing Units, The **DepEd Senior Bookkeepers Association of Implementing Units (DESBA-IUs), Inc.**, a non-stock, non-profit association of the Senior Bookkeepers of Implementing Units in the Department of Education, Region V, will conduct the **2nd Batch Bids and Awards Committee (BAC) Training and Orientation Seminar on the Procurement Process and the Revised IRR of RA 9184 for Implementing Units** on October 21-25, 2024 at The Clover Leaf Place, Monasteryo de Sta. Clara, El Retiro Cabid-an, Sorsogon City.

2. The training and orientation seminar aims to:

- a. capacitate the participants on the procurement procedures in accordance with government laws, rules and regulations as provided under RA 9184 and its Revised Implementing Rules and Regulations;
- b. enable them to effectively and efficiently carry out their duties and responsibilities in the Secondary School Implementing Units;
- c. minimize and prohibit related audit observation memorandum and equip them with the proper procurement procedures; and
- d. enable them to contribute to the improvement of school financial performance by identifying issues and conflicts and by determining ways of resolving these issues in order to make the implementation more responsive to the delivery of services.

3. GPPB-recognized resource speakers with specialization on procurement will discuss the following:

- Principles and Practices of Public Procurement
- Procurement Planning and Budget Linkages
- Procurement Organization Framework
- The Procurement Process
- Procurement of Goods and Services



Address: Regional Center Site, Rawis, Legazpi City, 4500
Telephone Nos.: 0969 516 9555
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Website: <https://region5.deped.gov.ph/>



- Guidelines on the Use of Framework Agreement
- Alternative Methods of Procurement
- Standard Bidding Procedures for Goods and Services
- Project Procurement Management Plan (PPMP)
- Annual Procurement Plan (APP)
- Ethics in Procurement
- Laws and Rules of Government Expenditures
- Protest Mechanism and Remedies
- Penal, Civil and Administrative Provisions
- Green Public Procurement
- Preparation of Cost Estimates
- ACPCI Methodology

4. The expected participants are the Bids and Awards Committee Chairman and members, the Head of BAC Secretariat, Supply Officer and the Accountant I / Senior Bookkeeper of the Secondary School Implementing Units of the thirteen (13) Divisions in Region V. Travel authorities of the participants are subject to approval of their respective Schools Division Superintendents per DepEd Order No. 1 s. 2023.

5. A registration fee of Ten Thousand Pesos (10,000.00) for LIVE-IN or Six Thousand Five Hundred Pesos (6,500.00) for LIVE-OUT shall be charged to each participant to defray expenses for the hall/venue, meals and snacks, training kits, supplies and materials and other related expenses for the 5 days activity chargeable to MOOE/Local Funds subject to the usual accounting and auditing rules and regulations. Use of DepEd Funds is subject to the approval of the Schools Division Superintendents. The registration fee may be deposited to the account of DepEd Senior Bookkeepers Association of Implementing Units, Inc. with PNB Account Number: 2504 7000 0961.

6. Expected participants are advised to register and visit <https://desba.com> for the detailed instructions. The deadline for confirmation of participants shall be on October 11, 2024. For more information, and any queries, kindly contact Mr. Michael A. Villareal, the DESBA President at 0967 316 9359 or through email at desba.deped@gmail.com.

7. Immediate dissemination of this Memorandum is desired.


GILBERT T. SADSAD
 Regional Director

Encls: As stated
 To be indicated in the Perpetual Index
 under the following subjects:
 FINANCE/TRAINING/BAC



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Republic of the Philippines
Department of Education
 REGION V
 SCHOOLS DIVISION OFFICE OF CATANDUANES

October 3, 2024

To: School Heads of Secondary School Implementing Units
 All Others Concerned

For information.


CECILE C. FERRO

Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent



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DEPED SENIOR BOOKKEEPERS ASSOCIATION OFFICERS
TECHNICAL WORKING GROUP / FACILITATORS
 October 21-25, 2024

	<i>Name</i>	<i>Position</i>	<i>School</i>
1.	Michael A. Villareal	President	Sagrada National HS
2.	Lowie N. Villa	Vice President	Abucay National HS
3.	Mary Jane S. Arteta	Secretary	Oro Site HS
4.	Gina Maria T. Bernales	Asst. Secretary	Perpetual Help National HS
5.	Voltaire V. Bedural	Treasurer	Agdangan National HS
6.	Jacqueline Ivy U. Abiera	Asst. Treasurer – CN & CS	Leocadio Alejo Entienza HS
7.	Aaron B. Alianza	Asst. Treasurer – Albay & Sorsogon	Manito National HS
8.	Marjorose T. Lopez	Asst. Treasurer – Catanduanes	Bato Rural Development HS
9.	Karen Jade A. Morado	Asst. Treasurer – Masbate	C. O. Legazpi Memorial HS
10.	Oliver E. Escobido	Business Manager	Buhang National HS
11.	Maricris G. Panaligan	Business Manager	Naga City School of Arts & Trades
12.	Chona Q. Averilla	Auditor	Bicol Regional Science HS
13.	Marvin S. Jeresano	Grievance Committee, Chairman	Biriran National HS
14.	Imelda Arcueno	Grievance Committee, Co-Chairman	C. G. Tabucna MNHS
15.	Reynaldo M. Edem, Jr.	Trainings Committee, Chairman	San Jose Pili National HS
16.	Kevin P. Maumay	Trainings Committee, Co-Chairman	Larap National HS
17.	Susana C. Tapan	External Linkages, Chairman	San Antonio NHS
18.	Jose Marie R. Magdaong	Ways & Means Committee, Chairman	Gallanosa National HS
19.	Jocelyn V. Merico	Ways & Means Committee, Co-Chair	Aroroy National HS

ADDITIONAL MEMBER OF TECHNICAL WORKING GROUP

1.	Janet N. Bernarte	Abuyog National High School
2.	Ribb E. Garces	Prieto Diaz National High School
3.	Arnie D. Oliva	Donsol National Comprehensive High School



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