



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V - BICOL
TANGGAPANG PANSANGAY NG CATANDUANES

MEMORANDUM

TO: Jeric San Jose, HT-III Designate LIV Sr NHS
Napoleon Arcilla III, SP-I Mayngaway ES

FROM: By Authority of the OIC Schools Division Superintendent

[Signature]
ATTY. NORLITO JR. P. AGUNDAY
Attorney III, Legal Officer
Officer-In-Charge

SUBJECT: ATTENDANCE TO THE WORKSHOP ON REFINEMENT AND FINALIZATION OF REGIONAL OFFICE-LED PROFESSIONAL DEVELOPMENT PROGRAMS FOR TEACHERS AND SCHOOL LEADERS IN SUPPORT OF MATATAG CURRICULUM

DATE: October 8, 2024

1. In reference to Regional Memorandum No. 01129 s. 2024 titled: *“Workshop on Refinement and Finalization of Regional Office-Lead Professional Development Programs for Teachers and School Leaders in support of Matatag Curriculum”*, you are hereby advised to participate in the said Professional Development Program on **October 9-12, 2024** to a venue which shall be announced on a separate issuance.
2. The aim of the workshop is to refine and finalize Professional Standards-aligned Professional Development (PD) Programs proposed by DepEd Regional Office V in support of MATATAG Curriculum based on NEAP quality assurance standards.
3. Participants are expected to bring the following as requirement in attendance to the training workshop:
 - a. Soft copy of the session guides of the respective PD Programs
 - b. Soft copy of the slide decks PD Programs of the respective PD Programs.
 - c. Soft copy of the CV of the prospective learning facilitators
 - d. Laptop, extension wire, and pocket wi-fi.
5. Since October 12 falls on Saturday participants are entitled to Compensatory Overtime Credit Based on CSC and DBM Joint Circular No. 2, s.2024 on Non-Monetary Remuneration for Overtime Service Rendered.
6. Travel, accommodation, and other incidental expenses to this PD program shall be charged from the HRD Continuing Fund subject to the usual accounting, budgeting, and auditing rules and regulations.
7. For your information, guidance and compliance.

