



Republika ng Pilipinas
Kagawaran ng Edukasyon


REHIYON V - BICOL

TANGGAPANG PANSANGAY NG CATANDUANES

UNNUMBERED MEMORANDUM
SGOD-UM-11-5-2024/MALV

TO : Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Public Schools District Supervisors/In-Charge of the Districts
All Elementary and Secondary School Heads
All Others Concerned

By Authority of the OIC-Schools Division Superintendent:

FROM : 
EVA S. TOLENTINO
Administrative Officer V
Officer-in-Charge

SUBJECT : **ADDENDUM TO DIVISION MEMORANDUM NO. 508 S. 2024**
RE: CONDUCT OF BUILDING SAFER FUTURES: 1ST DIVISION
DRRM SUMMIT

DATE : November 5, 2024

1. We are pleased to inform all concerned that the **“Building Safer Futures: 1st Division Resilience Summit”** which will be held from **November 13-15, 2024**, will take place at **Catanduanes Convention Center**, conveniently located behind the Capitol Building.
2. All participants are kindly reminded to wear their identification cards (IDs) and office uniforms for the entire duration of the event. This is to ensure smooth coordination and security throughout the summit. The list of participants for this activity is included in the original memo for your reference.
3. To ensure the smooth implementation of this activity, please find the attached list of the Executive Committee, along with the Program Management Team and its members.
4. Please be advised that there will be adjustments to the Program Activities. The revised program is attached for your reference.
5. Immediate dissemination of and strict compliance with this memorandum is desired.



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DepEd Tayo - Region V - Catanduanes



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TANGGAPANG PANSANGAY NG CATANDUANES

Building Safer Futures: 1st Division Resilience Summit

November 11-13, 2024 | Monday to Wednesday

EXECUTIVE COMMITTEE

Cecile C. Ferro, CESO VI

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent
Chairperson

Mary Jean S. Romero
Chief | SGOD
Vice-Chairperson

Maria Audrea L. Vivo, RN EMT
PDO II | DRRM
Event Director

Liza R. Bernardo
AO V | Budget Officer
Finance Lead

Rosario B. Vegim
PDO I | YFD
Youth Coordinator

PROGRAM MANAGEMENT TEAM

COMMITTEE	TERM OF REFERENCE	PERSON/S IN-CHARGE
Accommodation and Venue	<ul style="list-style-type: none"> Oversees the preparation and arrangement of the venue, technical equipment, and other logistical requirements, including accommodations and transportation. 	<p>Rodger A. Matienzo Engineer III <i>Committee Head</i></p> <p>Patricio A. Dela Cruz Jr. Engineer II <i>Member</i></p>
Health and Safety	<ul style="list-style-type: none"> Oversees the implementation of safety protocols, first aid, and coordination with emergency services. Monitor crowd flow and safety, including emergency exits, security presence, and first aid stations. 	<p>Amylou B. Celso Dentist II <i>Committee Head</i></p> <p>Joy Suaviso COS SGOD <i>Member</i></p>
Program Flow	<ul style="list-style-type: none"> Responsible for planning, organizing, and managing the smooth progression of an event's activities and presentations. Ensure that all audio-visual equipment, 	<p>Marife B. Brequillo SEPS, SocMobNet <i>Committee Head</i></p> <p>Michael Angelo B. Almazan SH, Catagbacan ES <i>Assistant Committee Head</i></p>



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PROGRAM MANAGEMENT TEAM

COMMITTEE	TERM OF REFERENCE	PERSON/S IN-CHARGE
Accommodation and Venue	<ul style="list-style-type: none">Oversees the preparation and arrangement of the venue, technical equipment, and other logistical requirements, including accommodations and transportation.	Rodger A. Matienzo Engineer III <i>Committee Head</i> Patricio A. Dela Cruz Jr. Engineer II <i>Member</i>
Health and Safety	<ul style="list-style-type: none">Oversees the implementation of safety protocols, first aid, and coordination with emergency services.Monitor crowd flow and safety, including emergency exits, security presence, and first aid stations.	Amylou B. Celso Dentist II <i>Committee Head</i> Joy Suaviso COS SGOD <i>Member</i>
Program Flow	<ul style="list-style-type: none">Responsible for planning, organizing, and managing the smooth progression of an event's activities and presentations.Ensure that all audio-visual equipment,	Marife B. Brequillo SEPS, SocMobNet <i>Committee Head</i> Michael Angelo B. Almazan SH, Catagbacan ES <i>Assistant Committee Head</i>



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	<p>microphones, projectors, and other technical needs are ready and functioning according to the program's requirements.</p> <ul style="list-style-type: none"> • Coordinate with the logistics team to make sure that stage arrangements, seating, and other physical setups are aligned with the program's flow. • Ensure that emcees and stage managers are aware of real-time changes or adjustments and communicate clearly to the audience. 	<p>Edgar S. Santos SH, Sabloyon ES <i>Member</i></p> <p>Chito T. Carranza SH, Siron ES <i>Member</i></p> <p>Floren P. Clavo SEPS PRU <i>Emcee</i></p> <p>Jeric C. San Jose LIV SNHS <i>Member</i></p> <p>Eddie Cadag SH, Tobrehon ES <i>Member</i></p>
Food	<ul style="list-style-type: none"> • Responsible for managing all aspects related to food and beverage services, ensuring that guests have a pleasant dining experience. 	<p>Rey C. Bonayon Planning Officer III <i>Committee Head</i></p> <p>Jekyll Kerr G. Bonavente Administrative Aide I <i>Member</i></p>
Registration	<ul style="list-style-type: none"> • Manage participant registration and ensure a smooth check-in process for the event. • Keep an organized and up-to-date record of all registered participants, including their contact details and special requirements and ensure all necessary materials (name badges, registration packets, programs, etc.) are prepared and ready for distribution at the event. 	<p>Ma. Lourdes M. Sorra PDO I, YFD <i>Committee Head</i></p> <p>Nathalie Barba COS SGOD <i>Member</i></p> <p>Sheryl M. Cambonga COS SGOD <i>Member</i></p>
Documentation and Publicity	<ul style="list-style-type: none"> • Documents the event, manages media coverage, and ensures the dissemination of summit materials. 	<p>Jennifer B. Metica Information Technology Officer I</p> <p>Bryan Laguda Admin. Aide I <i>Member</i></p>





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Monitoring and Evaluation	<ul style="list-style-type: none">• Use a project management tool to monitor the completion of key milestones such as venue booking, marketing launch, and vendor contracting.• Prepare and facilitate surveys to attendees to gather feedback on various aspects (e.g., content, logistics, satisfaction levels). Conduct a debriefing session to gather insights and document any challenges encountered.	<p>Achilles V. Alberto I EPS II, SMME <i>Committee Head</i></p> <p>Ma. Elaine M. Magtañob COS SGOD <i>Member</i></p>
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Building Safer Futures: 1st Division Resilience Summit
 November 11-13, 2024 | Wednesday to Friday

Day 1 Strengthening Resilience in Basic Education		
Major Component	Policy Dialogues and Panel Discussions	
Who will attend	All School Heads and Public District Supervisors	
Time	Topics	Person-In-Charge
08:00 AM – 09:30 AM	Opening Ceremonies	Program Management Team
09:30 AM – 10:00 AM	Disaster Risk Reduction and Management (DRRM) from the Perspective of the Education Sector	Ma. Cristina Barroso Project Development Officer IV DepEd ROV
10:00 AM – 10:15 AM	Health Break	
10:00 AM -10:40 AM	Policy Discussion on DepEd Order No. 37, s. 2022	DRRMS via Audio Visual Presentation
10:40 AM – 11:15 AM	Policy Discussion on DepEd Order No. 33, s. 2022	
11:15 AM – 11:45 AM	Comprehensive School Safety Framework: Child Rights and Resilience in the Education System	Marlon Matugina Program Manager for Risk Mitigation and Climate Resilience Save the Children Philippines
11:45 AM – 12:00 NN	Synthesis	Master of Ceremony
12:00 NN – 01:00 PM	Lunch Break	
01:00 PM – 02:00 PM	Pillar 1: Safer Learning Facilities	Jexter Tuazon Technical Assistant II DRRMS
02:00 PM – 03:00 PM	Pillar 2: School Safety and Educational Continuity Management	Marie Sapuay Technical Assistant II DRRMS
03:00 PM – 03:15 PM	Health Break	
03:15 PM – 04:00 PM	Pillar 3: Risk Reduction and Resilience Education	Jose Gabriel Noveno Project Development Officer III, DRRMS
04:00 PM – 04:45 PM	Innovative Solutions for DRRM: RADaR Application	
04:45 AM – 05:00 PM	Synthesis	Masters of Ceremony

Day 2 Resilience Building Forum: Strategies for DRRM and CCA		
Major Component	Project Presentation, Success Stories and Panel Discussion	
Who will attend	All District SELG Presidents and Advisers All SSLG Presidents and Advisers BERT Members and School Head, SAVS and Cabcab ES All Public District Supervisors 1 Elementary and Secondary School Head per District	
Time	Topics	Resource Speakers
08:00 AM – 08:30 AM	Opening Preliminaries	PMT
08:30 AM – 09:30 AM	DepEd Action for Climate Empowerment (ACE) to align with the	Marie Sapuay Technical Assistant II DRRMS



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	implementation of the Paris Agreement strategy	
09:30 AM – 09:45 AM	Health Break	
09:45 AM – 10:30 AM	Current State of Climate and its Impact in Catanduanes	Engr. Dexter M. Toyado Dean, College of Engineering and Architecture Director CICCS
10:30 AM – 11:30 AM	Evaluation of Impacts of Climate on Physical, Chemical and Biological Landscapes	Dr. Deborah N. Tangunan University College London DOST Balik Scientist Program CatSU, Adjunct Professor
11:30 AM – 12:00 NN	Open Forum	Masters of Ceremony
12:00 NN – 01:00 AM	Lunch Break	
01:00 PM – 02:00 PM	Weather System and Hydro-meteorological Hazards: Factors Affecting Climate	Dr. Jason P. Punay Chairperson Department of Physics and Meteorology College of Science Bicol University
02:00 PM – 02:30 PM	Presentation of the VERMITECH Project of Magnesia NHS	Antonio S. Manoguid Teacher/Project Proponent Magnesia NHS
02:30 PM – 03:00 PM	Open Forum	Master of Ceremony
03:00 PM – 03:15 PM	Health Break	
03:15 PM – 04:00 PM	Batang Empowered and Resilient Team (BERT) Program	Marlon Matugina Program Manager for Risk Mitigation and Climate Resilience Save the Children Philippines
04:00 PM – 04:15 PM	BERT Accomplishment Presentation	Maybelle V. Rubio School Principal II, SAVS SAVS
04:15 PM – 04:30 PM	BERT Accomplishment Presentation	Soledad S. Gianan School Principal II, Cabcab ES
04:30 PM – 05:00 PM	Open Forum and Synthesis	Masters of Ceremony

Day 3 Community-Centric Disaster Resilience Forum		
Major Component	Project Presentation, Success Stories and Panel and Awarding Ceremony	
Who will attend	All School Heads All Public Schools District Supervisors	
Time	Topics	Resource Speakers
08:00 AM – 08:30 AM	Opening Preliminaries	PMT
08:30 AM – 10:00 AM	Stakeholders' Hour <ul style="list-style-type: none"> • Save the Children Ph • EDUCO • Corazon S. Atayde Memorial Foundation • Ando Cua Foundation 	Partner Stakeholders



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	<ul style="list-style-type: none">• Philippine Red Cross• Sangguniang Panlalawigan	
10:00 AM – 10:15 AM	Health Break	
10:15 AM – 11:00 AM	Presentation of Accomplishments for DRRM	Maria Audrea L. Vivo Project Development Officer II DRRM
11:00 AM – 12:00 PM	Closing Ceremony	All Attendees

By Authority of the Division Office - Bicol

Division Office - Bicol

Division Office - Bicol

Division Office - Bicol

MEMORANDUM NO. 504 S. 2024

RE: CONFLICT OF SCHEDULING SAFER FUTURES IN DIVISION

DATE: 2024

November 5, 2024

We are pleased to inform all concerned that the "Building Safer Futures: Division Resilience Summit" which will be held from November 13-15, 2024, will take place at the Division Office - Bicol, Division Office - Bicol.

All concerned parties are requested to coordinate with the Division Office - Bicol and the Division Office - Bicol to ensure that the activities of the Division Office - Bicol and the Division Office - Bicol are properly managed and coordinated.

To ensure the smooth implementation of the activities, please refer to the attached schedule of activities and the list of participants.

Please be advised that there will be adjustments to the program schedule. The revised program is attached for your reference.

Immediate dissemination of this memorandum is requested to all concerned offices.



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