



Republic of the Philippines
Department of Education

Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

February 16, 2024

MEMORANDUM TO:

FIDEL A. VEGIM – Calatagan High School
CESMENDA A. BORROMEO – Pandan School of Arts and Trades
SALVE T. TEMPLO – Virac Pilot ES
EFREN O. MATIENZO – Palumbanes Integrated School
NOEL D. TORREÑA – Bote Integrated School

With reference to Regional Memorandum No. 164 dated February 13, 2024, you are hereby advised and authorized to attend the Regional Training Workshop of the Preparation of Strategic Plan: School Improvement Plan (SIP) SY 2023-2028 Phase 2 to be held at Lotus Blu Hotel, Legazpi City on February 21-23, 2024.

Travel and other incidental expenses shall be charged against school funds subject to the usual existing budgeting, accounting, and auditing rules and regulations

For information and guidance.

By authority of the Schools Division Superintendent

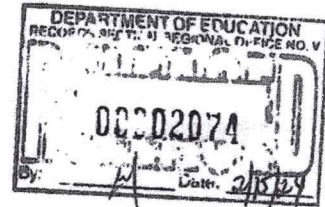
CECILE C. FERRO, CESO VI
Assistant Schools Division Superintendent
Office-in-Charge



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Republic of the Philippines
Department of Education
REGION V - BICOL



13 Feb 2024

REGIONAL MEMORANDUM
No. 000164, s. 2024

**REGIONAL TRAINING WORKSHOP ON THE PREPARATION OF
STRATEGIC PLAN: SCHOOL IMPROVEMENT PLAN (SIP),
SY 2023-2028 PHASE 2**

To : Schools Division Superintendents
All Concerned

1. The Department of Education Regional Office V through the Policy, Planning, and Research Division (PPRD) would like to inform all concerned that the venue of the Training specified will be at **Lotus Blu Hotel, Legazpi City, Albay** on **February 21-23, 2024**.
2. Participants in this training workshop are five (5) of the seven (7) participating schools/SDOs during Phase 1 of the Regional Training Workshop on the Preparation of Strategic Plan: SIP, (RM 229, s. 2023), and must bring the draft copy of their crafted SIP, while the soft copy must be sent to pprd.rov@deped.gov.ph
3. Further, this Office reiterates that there shall be **no teacher participant** in this activity following DepEd Order No. 2, s. 2024.
4. Meals and accommodation, and training materials in this activity shall be charged against the OPDNTF Continuing Fund of the Regional Office, while travel and other incidental expenses of the participants shall be charged against their local funds subject to the usual existing budgeting, accounting, and auditing rules and regulations.
5. Participants must register at the link <https://bit.ly/RegistrationSIPphase2> to facilitate room assignment and the preliminary preparations.
6. Enclosed is the indicative matrix of activities for guidance.
7. For inquiries and clarifications, please contact Ms. Lida R. Alcantara of the PPRD-ROV on 09190090043 or email address pprd.rov@deped.gov.ph.
8. For your information, guidance, and compliance.


GILBERT T. SADSAD
Regional Director

Encls: As stated
To be indicated in the Perpetual Index
under the following subjects:
PLANNING SCHOOLS TRAINING WORKSHOP

PPRD/lra
02/13/2024



Regional Center Site, Rawis, Legazpi City 4500

📞 0969 516 9555

📧 region5@deped.gov.ph

INDICATIVE ACTIVITY MATRIX
STRATEGIC PLAN: SCHOOL IMPROVEMENT PLAN
 February 21-23, 2024

DAY	TIME	TOPIC/ACTIVITY	IN-CHARGE
Feb. 21, 2024	7:30-8:30	Arrival and Registration of Participants	Secretariat
	8:30-9:30	Opening Preliminaries	
	9:30-10:30	Presentation of Findings on the Submitted SIP Drafts	Lida R. Alcantara
	10:30-12:00	Alignment of the Schools' Strategic Plans with the DEDP, and REDP Focusing on the Intermediate and Sub-Intermediate Outcomes, Strategies Interventions, and PPAs by Pillar	Charlie Tayas
	12:00-1:00	Lunch Break	
	1:00-2:00	Continuation of the discussion on the alignment of Schools' Strategic Plan with the DEDP and REDP focusing on the intermediate and sub-intermediate outcomes strategies, interventions, and PPAs by pillar	Charlie Tayas
Feb. 22, 2024	2:00-5:00	Formulation of the Schools' Budget and Financing including the discussion on DRRM	Invited Resource Person
	7:30-8:30	Management of Learning	Assigned Group
	8:30-10:30	Critiquing of Output	Invited Resource Person
	10:30-12:00	Risk Management and Mitigation	Sir Roy
	12:00-1:00	Lunch Break	
	1:00-5:00	Finalization of Schools' MEA framework and Firm-Up of the 5-year KPIs targets for the intermediate and sub-intermediate Outcomes	Charlie Tayas
	7:30-8:30	Management of Learning	
Feb. 23, 2024	8:30-10:30	Finalization and Enhancement of the Draft Parts of the SIP	Invited Resource Person Lida R. Alcantara
	10:30-12:00	Presentation of output	
	12:00-1:00	Lunch Break	Lida R. Alcantara Secretariat
	1:00-3:00	Continuation of the Presentation	
	3:00-5:00	Closing Program	