



Republic of the Philippines  
Department of Education



BUREAU OF HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

Office of the Director

ADVISORY

The Department of Education (DepEd) issued DepEd Order No. 002, s. 2024, or the Immediate Removal of Administrative Tasks of Public School Teachers, which aims to allow teachers to focus on their core mandate of teaching.

As per the DepEd Order, the Bureau of Human Resource and Organizational Development - School Effectiveness Division (BHROD-SED) shall provide guidance for a smooth and effective implementation of the said policy. Consequently, the BHROD-SED commits to furnish DepEd field offices and schools with regularly updated advocacy materials. To access these materials, please visit the following link.


- **Tools and Procedure on the Implementation strategies for DepEd Order 002, s. 2024.** [https://www.deped.gov.ph/2024/03/07/Tools-and-Procedure-on-the-Implementation-strategies-for-DepEd-Order-002-s-2024/](#)
- **General Quick Guide** provides a clear overview of key points about the policy. [https://www.deped.gov.ph/2024/03/07/General-Quick-Guide-on-the-Implementation-strategies-for-DepEd-Order-002-s-2024/](#)
- **Hiring Process Quick Guide** provides a detailed process for the hiring of school-based Administrative Support Staff under Contract of Service. [https://www.deped.gov.ph/2024/03/07/Hiring-Process-Quick-Guide-on-the-Implementation-strategies-for-DepEd-Order-002-s-2024/](#)
- **Frequently Asked Questions (FAQs)** to address the common concerns, issues, and inquiries regarding the policy. [https://www.deped.gov.ph/2024/03/07/Frequently-Asked-Questions-FAQs-on-the-Implementation-strategies-for-DepEd-Order-002-s-2024/](#)

In connection with this, we kindly request your cooperation in ensuring that these materials are properly disseminated to all schools within your jurisdiction

Should you have any questions or concerns, please contact BHROD-SED through this landline number (02) 8633-5397 or email at [hr@deped.gov.ph](mailto:hr@deped.gov.ph)

Thank you

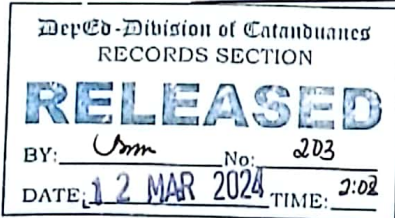
For your information and guidance.

  
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DepEd Office	Page 1 of 1
Category	Page 1 of 1



Republic of the Philippines  
Department of Education  
REGION V  
SCHOOLS DIVISION OFFICE OF CATANDUANES

March 11, 2024

TO: Assistant Schools Division Superintendent  
Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary & Secondary School Heads  
All DepEd Personnel

For your information and guidance.

  
SOCORRO V. DELA ROSA, CESO V  
Schools Division Superintendent



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