



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES



UNNUMBERED MEMORANDUM:

SGOD-UM-11-29-2023/MLMS

TO : Public Schools District Supervisors
Elementary and Secondary School Heads
YES-O Advisers
All Other Concerned

By authority of the Schools Division Superintendent:

FROM : 
NORLITO JR. P. AGUNDAY
Attorney III
Officer-in-Charge

SUBJECT : **YES-O Elementary and Secondary Advisers Seminar on Project Proposal and Action Planning**

DATE : November 29, 2023

1. Relative to the program of Youth Formation Division, one of the intervention is to provide technical assistance to the advisers and learners for the improvement of planning and implementation of the program.
2. In view of this, elementary and secondary YES-O advisers are advised to attend the one-day seminar on Project Proposal and Action Planning at SDO-SGOD office on December 2, 2023, at 8:00AM.
3. Advisers who will attend the seminar on December 2, 2023, will be given a one (1) day service credit.
4. Travel and other incidental expenses of YES-O School Advisers will be charged to school MOOE fund, subject to existing budgeting, accounting, and auditing rules and regulations.
5. For immediate information and compliance.



San Roque, Virac, Catanduanes
(052) 811-40-63
catanduanes@deped.gov.ph
www.depdrovcatanduanes.com
DepEd Tayo-Region V - Catanduanes