



Republic of the Philippines

Department of Education

Region V – Bicol

SCHOOLS DIVISION OFFICE OF CATANDUANES

**MEMORANDUM**

**OSD-CID-UM-11/15/2022/jtt**

**TO :** **Concerned School Heads**  
This Division

**FROM :** **MA. LUISA T. DELA ROSA**  
Asst Schools Division Superintendent  
Officer In-Charge  
Office of the Schools Division Superintendent

**SUBJECT :** **WORKSHOP ON THE PRODUCTION OF VIDEO  
PRESENTATION ON VOTER EDUCATION INTEGRATION IN  
K to 12 CURRICULUM AND CRAFTING OF FLYERS**

**DATE :** **November 15, 2022**

1. Please be informed that there will be a Workshop on The Production of Video Presentation on Voter Education Integration in K To 12 Curriculum on November 17- 21, 2022 at the venue to be announced later. This is in preparation for the participation of DepEd- Catanduanes in the Pre- National Elections Summit as agreed upon during the Luncheon Meeting last November 15, 2022 attended by the representatives of the SDO- Catanduanes and the Commission on Elections- Catanduanes.

2. In connection with this the following are advised to participate in the workshop:

Name	Role	School /Office	Required No. of Days of Attendance	Inclusive Dates	Live -in/Live-out
Jesslyn T. Taway	Activity Manager	SDO-CID	5	Nov.17-21, 2022	Live -in
Hazel Grace T. Vargas	Teacher - Broadcaster /Scriptwriter	CNHS	5	Nov.17-21, 2022	Live -in
Orlando Alejandro	Director of Photography	Mayngaway NHS	5	Nov.17-21, 2022	Live -in
Dennis T. Tulalian	Graphic Designer/ Secondary Editor	San Vicente ES, Viga West	5	Nov.17-21, 2022	Live -in
Kristina T. Arcilla	Graphic Designer	Gigmoto CES	5	Nov.17-21, 2022	Live -in

Alvin T. Binas	Make -up Artist/Writer (Flyers )	Tubli NHS	5	Nov.17-21, 2022	Live - in
Leo Tuplano	Video Editor	Baras RDHS	5	Nov 17- 21, 2022	Live- in
Jerome Tindugan	Secondary Editor	Buyo IS	5	Nov 17- 21, 2022	Live -in

3. Participants are expected to check- in on Day 0 November 17, 2022 (2:00p.m.) with afternoon snacks as first meal check -out on November 21,2022, Day 4 (12:00nn) with lunch as last meal.

4. Rental of needed materials and equipment shall be provided by the COMELEC. Travel expenses of the participants shall be charged to local funds/School MOOE; while meals and accommodation shall be charged to FLO funds subject to usual accounting and auditing rules and regulations

5. They shall also be granted 2 -day service credits/ COC per CSC and Joint Circular No. 2 s. of 2004, RE; Non- Monetary Remuneration for Overtime Service Rendered.

6. For information, guidance and compliance.

Encl.:

References:

To be indicated in the Perpetual Index

Under the following subjects:

jtt/ UM WORKSHOP ON THE PRODUCTION OF VIDEO PRESENTATION ON VOTER EDUCATION INTEGRATION TO K TO 12 CURRICULUM

0021/November 16, 2022

